Original Charter

INSTITUTE OF TRAFFIC ENGINEERS

SECTION CHARTER

ARTICLE I - PREAMBLE

Section 1.1 - As authorized by the Constitution of the INSTITUTE OF TRAFFIC ENGINEERS, INC., hereinafter referred to as the Institute, the District Board of District 3 , as recorded in the minutes of its meeting on December 14, 1972 , grants this Charter for the Indiana Section of the Institute, hereinafter referred to as the Section.

Section 1.2 - This Charter shall be effective beginning January 1, 1973, and shall remain in effect, including any amendments until rescinded by the District Board.

Section 1.3 - This Charter shall, on the date it becomes effective, supersede any previous charter or constitution of a Section enrolling members from the designated area and shall annul any by-laws of such a Section which may be in conflict with it.

ARTICLE II - AREA AND PURPOSE

Section 2.1 - The area designated as that of this Section shall be the State of Indiana.

or as the area shall have been established from time to time by the District or as the area shall have been established from time to time as an outcome of amendments to the area designated as the District by the Institute Board of Direction as described in the attachments(s) hereto.

Section 2.2 - The purpose of this Section shall be to:

1.) Advance the objectives of the Institute
2.) Foster closer association of Institute members
3.) Encourage members to prepare or discuss papers
4.) Prepare suggestions on matters of policy to the Institute Board of Direction
5.) Consider local transportation and traffic engineering problems
6.) Cooperate with other local engineering groups on matters of common interest
7.) Present the transportation and traffic engineering point of view consistent with established Institute policies
8.) Encourage the introduction of transportation and traffic engineering courses in colleges, universities and technical schools in the Section

ARTICLE III - MEMBERSHIP

Section 3.1 - Any Institute member of any grade who resides within the area designated for the Section shall be eligible for membership in the Section, and he shall become a member of the Section upon filing an appropriate application with the Secretary of the Section and upon payment of Section fees and dues.

Section 3.2 - Any Institute member of any grade may join the Section even though he does not reside in the Section area by obtaining approval of the Section and a waiver of objection from the Section designated for the area in which he resides and upon payment of the Section fees and dues.

Section 3.3 - The Section may adopt one or more types of Section affiliation for persons who are

1.) not eligible to be members of the Institute but who are accumulating experience toward Institute membership,
2.) are in sub-professional work in transportation and traffic engineering,
3.) students in a recognized engineering school,
4.) professionally engaged in related fields,
5.) in a position to work with and assist transportation and traffic engineers by virtue of official positions or commercial employment.

Section 3.4 - All persons who are affiliated with the Section as provided in Section 3.3 and who are not members of the Institute shall be clearly identified at all times as "Section Affiliates". The total number of such Section Affiliates who are classified in Section 3.3 as being in a position to work with and assist transportation and traffic engineers by virtue of commercial employment shall not exceed fifty percent of the total number of Institute members in the Section. If at the time of issuance of this Charter to an existing Section the number of such Section Affiliates exceeds fifty percent of the total number of Institute members in the Section, the number of such Section Affiliates shall be frozen, until such time as additional applicants can be elected in compliance with this Charter.

Section 3.5 - The Section shall establish the manner in which persons may apply for or be invited into Section membership or affiliation as well as the manner in which such membership or affiliation may be terminated, but no restrictions on Section membership shall be placed on any member of the Institute who is in good standing with the Institute other than those stated in Section 3.1 and 3.2.

Section 3.6 - Institute members who are members of the Section shall be entitled to all the privileges of the Section, except that Student Members may not vote or hold elective office in the Section. Section Affiliates shall be entitled to all the privileges of the Section except that they may not vote or hold

elective office in the Section unless the Section by-laws specifically grant such privileges to the various classifications of Section Affiliates and specify that such privileges extend only to those actions, elections and offices which fall within the exclusive jurisdiction of the Section. Section Affiliates shall at all times be designated as Section Affiliates and not as Section Members.

ARTICLE IV - GOVERNMENT

Section 4.1 - The government of the Section shall be vested in its elected officers and directors, who shall constitute an Executive Board, as provided in by-laws of the Section. The Section by-laws may specify such elective officers as the Section desires provided that there shall be a President, at least one Vice-President, a Secretary and a Treasurer or a Secretary-Treasurer, who shall be voting members of the Institute.

Section 4.2 - The Executive Board of the Section shall manage the affairs of the Section in conformity with the provisions of this Charter and By-Laws of the Section and the policies of the Institute.

Section 4.3 - By-Laws of the Section shall provide the manner of nominating and electing officers and directors of the Section and shall specify their terms of office.

Section 4.4 - The Section shall adopt by-laws to govern appointment of committees, number of times of meetings, assessment of fees and dues, method of amending by-laws and such other matters as the Section may desire, provided such by-laws do not conflict with this Charter, the Constitution of the Institute or policies of the Institute, its Board of Direction and/or By-Laws.

Section 4.5 - By-Laws of the Section may be adopted and amended after adoption only if the proposition is submitted in writing to all voting members of the Section at least thirty days in advance of the date on which action is proposed. Adoption and amendment shall require an affirmative two-thirds vote of those voting, provided that the total number is not less than a majority of the voting membership of the Section.

Section 4.6 - The Section may charter subsections to meet specific needs within its boundaries upon written request of at least five voting Institute members residing in the proposed subsection area. Subsections may adopt by-laws that are not inconsistent with Section by-laws or the Section Charter. Subsection by-laws shall be filed with the Section, District and International Headquarters for approval before they become effective.

Section 4.7 - By-Laws of the Section shall not take effect until filed with and approved by the District Board and the approved By-Laws filed with the Institute. At any time thereafter the District Board may annul any part of the Section's By-Laws

which it considers to be contrary to the Constitution, or best interests of the District of the Institute by giving notice in writing to the elected officers of the Section and the Institute.

ARTICLE V - RELATION OF SECTION TO DISTRICT AND INSTITUTE

Section 5.1 - The Section shall not assume to speak for the District or the Institute unless authorized in the particular matter in question by the District Board or the Board of Direction of the Institute, respectively.

Section 5.2 - The Section shall not identify itself with national groups or organizations, but may identify itself with local or area-wide groups or organizations.

Section 5.3 - Names and addresses of all elected officers of the Section and the dates on which the terms of each begins and expires shall be reported in writing to the District Director and the Institute Headquarters within 30 days after election.

Section 5.4 - The Section shall submit a written annual report to the District Board two months in advance of the Annual Meeting of the Institute. The report shall include a summary of the Section's activities for the previous twelve months and a roster of the Section's active membership showing grade and type of each member.

Section 5.5 - The Institute will not be responsible for debts contracted by the Section nor will it give financial assistance to the Section. No dues or fees will be required to be paid by the Section to the Institute or District.

ARTICLE VI - AMENDMENT OF CHARTER

Section 6.1 - The Section's elected officers will be notified in writing by the District Board of Direction of any proposed amendment to this Charter approved by the Board of Direction of the Institute so that the Section may have an opportunity for a hearing before the Board of Direction of the Institute concerning the proposed amendment. The amendment with or without change shall not become effective until six months after notification.

SUBSCRIBED FOR THE BOARD OF
DISTRICT 3 OF THE INSTITUTE
OF TRAFFIC ENGINEERS

_____, Chairman

_____, Secretary

December 14, 19 72

How was the Indiana Section, Institute of Transportations Engineer formed? The records indicate it was conceived by a prior existing organization.

The name of this organization was "Indiana Traffic Engineer Association", (I.T.E.A.), the I.T.E.A. was formed on January 25, 1944 at Purdue University during the annual Purdue Road School by a group of traffic engineers for the purpose of promoting close cooperation and mutual assistance in the solution of street and highway traffic problems. There were nineteen (19) charter members.

The meeting of I.T.E.A. on September 28, 1945 was significant because: (1) a Purdue Road School committee was appointed; (2) a national speaker on traffic safety was to appear at one of the general sessions of the Purdue Road School; (3) a joint session during the Purdue Road School be held with the County Supervisors and City Engineers; (4) have a display of traffic signal controllers at one of the road school sessions. Do these suggestions sound familiar? I wish to emphasize these suggestions were made Thirty-two (32) years ago. Also at this same meeting, it was suggested that the I.T.E.A. consider the possibility of becoming a local Indiana Section of the Institute of Traffic Engineers.

On February 6, 1947, one and one half (1½) years later, it was concluded that the I.T.E.A. should continue, and if a group within the association desired to form an Indiana Chapter of the Institute of Traffic Engineers, the I.T.E.A. would not object.

In July, 1948, a resolution of the I.T.E.A. was presented to the Governor's Safety Conference which stated: "Cities of 50,000 population or more, would be required by proper legislature to establish either in part or whole, a Traffic Engineering Division of city government, and the prerequisite of any persons so appointed as a traffic engineer shall be required to furnish evidence of qualification by engineering, experience, or both in the field of traffic engineering sufficient to qualify as a Member or Associate Member of the National Institute of Traffic Engineers.

On November 16, 1949, the I.T.E.A. passed a resolution that the I.T.E.A. petition to form an Indiana Section of the I.T.E. This indicates the formation of the Indiana Section of the I.T.E. was very difficult to achieve because it required four (4) years to proceed from a suggestion to a petition and the formation was not accomplished at this point.

A motion was passed on February 2, 1951, to secure a headquarter's room in Lafayette during the next Purdue Road School for the members of I.T.E.A.

For the benefit of those who have obtained registration as professional Engineers, the following actions by the I.T.E.A. are significant: (1) on September 23, 1947, a separate branch for professional Engineers to be known as Traffic Engineering was recommended; (2) on February 2, 1951, it was recommended that special examination be set up by the Indiana Board of Registration for Traffic Engineers; (3) on December 14, 1951, it was reported that the Indiana Board of Registration used alternate questions concerning traffic on the last examination.

Finally on September 23, 1951 the Indiana Section was officially authorized by the National Institute of Traffic Engineers, and on December 14, 1951 the first formal meeting of the Indiana Section of the I.T.E. was held. There were seven (7) members and three (3) visitors at this first meeting. At this first meeting, John Bunch was elected President, Elmo E. Stuckey was elected Vice-President and James B. Neff was elected Secretary-Treasurer. Therefore, six (6) years were required to achieve the formation of the Indiana Section. Now, with the formation of the Indiana Section, there were two organizations for traffic engineers in Indiana. The men, who guided the Indiana Section, during the next three years were members of the mother organization. The I.T.E.A., as an active organization, was desolved on September 5, 1952 and its members encouraged to affiliate with the Indiana Section of the I.T.E.

Charter IX was issued to the Indiana Section on January 12, 1963 and the charter was last amended on December 14, 1971. The Indiana Section has continued to grow until today there are over 30 National Members and over 70 affiliate members--of what is now the Indiana Section of Institute of Transportation Engineers as a result of a name change in 1975.

INDIANA SECTION

INSTITUTE OF TRANSPORTATION ENGINEERS

72	Affiliate Members
37	National Members
1	Life Member
1	Honorary Member
10	Potential members in progres
121	for year 1976-77

~~TREASURER~~
1976-77 Annual Report

General Fund	
Income	
10-21-77 Beginning Balance	$1,702.00
1976-77 Miscellaneous Income	43.09
1976-77 109 Paid Members	1,065.00
Total Income	$2,810.09
Expenses	
Treasurer Books	26.27
Postage	7.33
Postage	9.13
Newsletter 1976	99.98
Dues Over payment	10.00
Check Printing	3.25
Letterhead & Certificate Printing	510.35
Dues Statement	20.37
Magazine Subscription refund	10.00
ITE National Lapel Pins	32.50
Gavel	7.20
Name Badges	102.47
Magazine refund	10.00
Postage	3.00
Past President Pins	31.00
Student Paper Award	25.00
Postage	8.97
Dues Overpayment refund	10.00
Newsletter	87.48
Newsletter	45.26
Newsletter	27.12
District III Director Expense	50.00
Gavel	8.00
ITE Fellowship	100.00
Postage	3.42
Newsletter	46.25
Total Expenses	$1,274.35

Net Balance-General Fund	$1,535.74

11-17-77 Balances, Special Funds	
District III Fund	0.00
Yearbook Fund	300.00
Affiliate Magazine Fund	0.00
Meal Charges	189.14
Road School Banquet Fund	0.00
Total Balance-Special Funds	489.14
11-17-77 Total Assets	2,024.88
11-17-77 Checking Account Balance	2,024.88
1976-77 Net Error	0.00

Respectfully Submitted

Lamar A. Ziegler, PE

Lamar A. Ziegler, PE
Treasurer

1976-77 Annual Report

Summary-Special Funds

Meal Charges

Meeting Date	Receipts	Expenses
November 18, 1976	200.00	178.72
December 16, 1976	450.00	446.25
March 9, 1977	203.80	See special fund
April 21, 1977	169.00	170.30
May 17, 1977	279.00	273.74
June 23, 1977	85.00	85.50
July 28, 1977	90.00	93.20
August 9, 1977	182.00	206.20
October 20, 1977	5.25	21.00
TOTALS	$1,664.05	$1,474.91

11-17-77 Net Fund Balance $ 189.14

Purdue Road School Banquet

Receipts

Advance Tickets	$320.00	
Door Sales	838.00	
Total Receipts		$1,158.00

Expenses

Ticket Printing	7.80	
The Trails Dinner	946.40	
Net Balance Transferred to Meal Charges	203.80	
Total Expenses		1,158.00

11-17-77 Fund Balance 0.00

1976-77 Annual Report
Summary-Special Funds
District III Fund-Meeting held at Ft. Wayne 10-22-76

Receipts-meeting	$1,336.00	
-meeting	64.00	
-Newsletter expenses	52.77	
Total Income		$1,452.77
Expenses		
ITE Folders	$ 102.95	
Hospitality Inn	1,083.95	
SIECO-Newsletter	52.77	
District III (Net Income)	208.10	
Total Expenses		$1,452.77
11-17-77 Fund Balance		0.00
Yearbook Fund		
Receipts to date		300.00
11-17-77 Fund Balance		300.00
Affiliate Magazine Fund		
Receipts 1976-77 (66 subscriptions)		$660.00
Payment to National ITE		660.00
11-17-77 Fund Balance		0.00

Miscellaneous Income
added to General Fund

Donation, Jim Cox	$5.00
Donation, Meredith Fry	10.00
Petty Cash from Lloyd Line	0.40
Checking Account Balance from Lloyd Line	132.67
Donation, Bob Urbanski	20.00
Del Kloeker, Balance from Special Newsletter Account	7.69
Totals Misc. Income	$175.76

NOTE: $133.07 of the above amount is included in the beginning balance of 10-21-77 since it represented cash on hand during the term of office of Lloyd Line, Treasurer.

INDIANA SECTION

INSTITUTE OF TRANSPORTATION ENGINEERS

November 17, 1977

1978 BUDGET

GENERAL FUND

INCOME (anticipated)		
120 members x $10.00	$1,200.00	
TOTAL INCOME		$1,200.00
EXPENSES		
Newsletter		
10 mailings x $60.00 each	$600.00	
Meals for Speakers	100.00	
Postage		
(misc. mailing by Section Board)	50.00	
Printing	75.00	
Awards		
(past president, student paper, etc.)	100.00	
Treasurer		
(financial records)	50.00	
Membership Pins	25.00	
District III Director Expenses	50.00	
Pokagon Expenses	100.00	
General Expenses (non-itemized)	50.00	
		$1,200.00

Respectfully submitted,

Lamar A. Ziegler, PE

Lamar A. Ziegler, PE

Treasurer

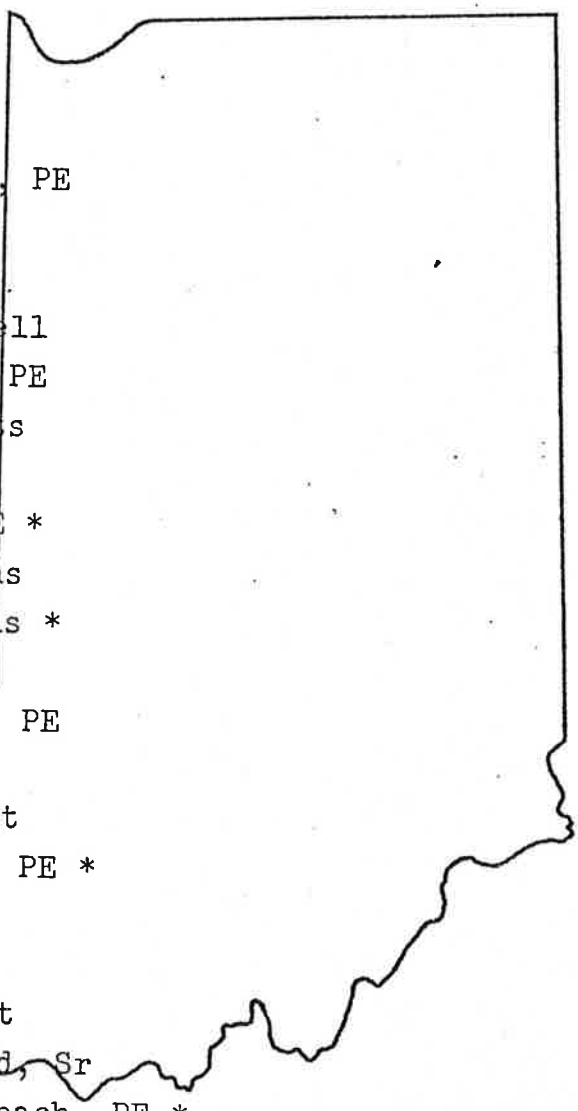
INDIANA SECTION

INSTITUTE OF TRANSPORTATION ENGINEERS

1977 MEMBERSHIP ROSTER

* Indicates National ITE Member

Herbert T. Ayers, PE
Loren D. Ayres
William R. Barret
Fred M. Biggs
Roger Cain
Robert Cales
John E. Camardy, PE
Gary Carter
John Cary
Donald N. Campbell
Myron J. Clark, PE
James E. Clements
James E. Cooney
James H. Cox, PE *
Joseph C. Cravens
Harold H. Daniels *
James A. Deahl
Roger E. DeVore, PE
Paul DiTomo
Robert T. Doggett
J. Edward Doyle, PE *
William K. Drew
David M. Eason
Russel C. Elliott
Rollin E. Farrand, Sr
William J. Fehribach, PE *
Meredith Warren Fry, PE *
Ralph A. Gemmer, PE
Ralph H. Grader
Ronald R. Greiwe *



Robert Griffin
Oscar T. Gustas
Harold E. Haase
John A. Hackworthy *
Jacob E. Hall, PE *
Wayne F. Hall *
Ronald S. Hansell, PE *
Herb O. Haneline
Jim Hardesty
Robert D. Henderson
Dale R. Hertweck
Fred A. Hohl
Stephan F. Holder *
Dale Humphrey, PE *
Ilo Charles Johnanson, PE
William E. Johnson
Milton F. Johnston
Billie W. Jones, PE *
William T. Judd
Bobby H. Kirks
Floyd A. Kline, PE *
Delmar L. Kloeker, PE *
James T. Leo
James L. Lovett
Robert D. Luce, PE *
Rodney H. Ludwig
Vernon D. Mann
Thomas A. Manny *
Donald D. Meek
Jon Means
Harold L. Michael, PE *
Robert P. Miller
Maurice E. Mitchell *
Peter W. Moe
Robert E. Montgomery *
Brett S. Morse
Wilbur H. Mowry
Paul E. Newville *
Frank M. Olin
Ben Olsen, Jr, PE *

122
83
39 M
83 LS

Jack Parr
Sanford Pearson
Donald F. Petty, PE *
Joseph Pluta
T.A. Prewitt, PE*
Bradley A. Rayl, PE
George L. Reyman, PE*
Edward C. Riha
Jerry D. Ritchie
George Rozow, PE
Linville R. Sadler, PE
Gilbert T. Satterly, Jr, PE*
Edwin F. Scherer
Joseph R. Schleter ✓
Donald P. Sheline
Kumares Sinha *
Earl Lawrence Smith
George Stafford, Jr
Walt Stout
Elmo E. Stucky, PE*
Herbert M. Sullivan
Carl T. Tuttle, PE*
Robert J. Urbanski
Clinton A. Venable, PE*
William Verrill
Ralph J. Wadzinski
Richard Wall
Michael Waugh *
Larry Wilkinson
Harold W. Wilson, PE*
Robert Woolums
Lamar A. Ziegler, PE*
Dennis Bruce
Rich Larkins
Mark Rose, PE
Herbert G. Whyte, PE*
Steve Heinlein
Andrey A. Potter* (Honorary member)
James T. White* (Life member)

Stephen Armstrong
John W. Goodyear
Steven R. Nezovich
Jon Means
Fred (Albert) Hohl
George Snyder
Theron C. Lindsey
A.J. Pierce
David L. Hayward
Stephen L. Smith
Robert K Taylor
James S. Rice
David G. Ross
David Moore

INDIANA SECTION POLICY

FOR

TREASURER'S REPORTS

The Treasurer of the Indiana Section, Institute of Transportation Engineers shall within two weeks after assuming said duties establish appropriate account(s) at his local bank and a ledger to include a general fund for the deposit of member dues and shall establish special funds for the purpose of monitoring particular cash flow which shall include, but not be limited to:

District III
Yearbook
Section Affiliate Magazine Subscription
Dinner Charges
Road School Banquet Ticket Sales
Committee Expenses
Miscellaneous Itemized

The Treasurer shall give a financial report at each meeting of the Executive Board and make other such reports as required in the bylaws.

Executive Board

Clinton A. Venable
President

Vice-President

Treasurer

Secretary

Director

Immediate Past President

Adopted 5-17-77
Date

INDIANA SECTION ITE

STATEMENT ON FELLOWSHIP CONTRIBUTION

WHEREAS, the Indiana Section of the Institute of Transportation Engineers recognizes the need for financial assistance to certain students wishing to undertake or continue a course of study in Traffic or Transportation Engineering; and,

WHEREAS, it is felt that the assistance burden should be distributed among all sections; and

WHEREAS, a goal of the Institute is to promote Traffic and Transportation Engineering and to increase individual expertise in the field;

NOW THEREFORE BE IT RESOLVED, the Indiana Section will contribute the sum of $100 to the Institute Fellowship Program with the following stipulations:

1. This policy statement does not bind future Boards of the Indiana Section to continue the policy or the amount of the contribution.
2. That certain future stipulations can be made on the disbursement of the contribution.

Adopted May 17, 1977
Date

Executive Board

Clinton A. Venable
President

James L. Cook
Vice-President

Karen A. Beeler
Treasurer

Michael Hough
Secretary

Director

Paul E. Nestorville
Immediate Past President

INDIANA SECTION POLICY
FOR
MEAL CHARGES

WHEREAS, the Indiana Section Institute of Transportation Engineers conducts 9 or more meetings per year and in the course of these meetings a meal is generally served, and

WHEREAS, cost for these meals are collected from the membership, and

WHEREAS, the meals as served are only a means by which to further promote the goals and objectives of the Section and are not a specific purpose of the Section per se,

NOW THEREFORE BE IT RESOLVED by the Executive Board of the Indiana Section, Institute of Transportation Engineers, that the Executive Board shall endeavor to keep the meal charge fund self-supporting to the end that no member dues shall be used to fund shortages in the meal charges account,

AND THEREFORE to implement the purposes for which this resolution is hereby adopted it shall be the policy of the Board to:

(1) Require reservations to be made with the Reservation Chairman at least three days prior to any meeting.

(2) Set the fee to be charged for each meal at the meal cost rounded upward to the next one-half dollar.

(3) Add the amount of $1.00 to the cost of a meal ticket for any member who attended but fails to make a reservation with Reservation Chairman at least three days prior to the meeting.

(4) Bill any member for any meal tickets for which a reservation was made in accordance with (1), but not used and not cancelled 24 hours prior to the meeting.

(5) The Vice-President and/or Program Chairman shall designate a member to receive reservations and finalize arrangements for any meal served at a Section Meeting.

(6) The Executive Board reserves the right to amend this policy by unanimous vote of the Board, and this policy may be waived for any meeting by a majority vote of the Board where in their opinion special conditions would warrant such a change.

Executive Board

Adopted May 17, 1977
Date

Clinton A. Venable
President

James H. Cox
Vice-President

Lamar A. Beagle
Treasurer

Richard Waugh
Secretary

Walter Stent
Director

Immediate Past President

TO MEMBERS OF THE BOARD - DECEMBER 8, 1976

PLEASE DO NOT SHOW OR DISCUSS WITH PAUL NEWVILLE IN ORDER THAT AN ELEMENT OF SURPRISE MIGHT BE POSSIBLE.

I hereby recommend and Secretary Waugh seconds that the Indiana Section, Institute of Transportation Engineers present to Past-President Paul Newville a special Past-Presidents Award for his services during 1976. This award will be presented on December 16, 1976, at the Annual Cristmas Party.

Please indicate your action by initialing below.

This will not be brought up during the business meeting, but will be duly entered into the records by the Secretary.

Respectfully submitted:

Clinton A. Venable

Clinton A. Venable
President

So MOVED Clinton A Venable

Seconded

AYE or NAY

Walt Stout AYE

Michael Waugh

James A Zeigler

James N. Cap

INDIANA SECTION POLICY
FOR
PERMANENT NAME BADGES

A Member's permanent name badge shall be issued to him at such time as payment is made for the current dinner or registration cost.

Each member shall wear his name badge conspicuously during the entire meeting.

It shall be the sole responsibility of each member to turn in his name badge to the Treasurer or his representative at the conclusion of the meeting.

Failure of any Member to turn in his name badge to the Treasurer at the conclusion of each meeting shall result in the assessment of a fine of $1.00, payable at the next regular meeting.

Adopted: April 21, 1977

Executive Board

Clinton A. Venable
President

James V. Cox
Vice-President

James A. Zeigler
Treasurer

Michael Wanst
Secretary

Walter Stout
Director

Immediate Past President

INDIANA SECTION

INSTITUTE OF TRANSPORTATION ENGINEERS

EXECUTIVE BOARD MEETING
INDIANA SECTION, ITE
OCTOBER 21, 1976
Ft. Wayne, Indiana

Members Present:

Immediate Past President: Gil Satterly, Jr.
President: Paul Newville
Secretary: Lamar Ziegler
Director: Walt Stout

Meeting called to order by President Newville at 2:00 pm

First Item of Business:

Minutes -- Ziegler moved, Saterly seconded, and the motion carried to approve the minutes of the September 23rd board meeting as mailed.

Second Item of Business

Treasurer's Report -- Since Holder could not be present and has moved out of state, the Board appointed Lamar Ziegler as acting treasurer until a new treasurer is installed. Ziegler reported a current balance on hand of $1,569.33. Total income from the District III meeting was $1,400.00. A total rap-up will be given next month. Ziegler moved Satterly seconded, and the Board voted to reimburse Ziegler $8.50 for a presidents gavel and $3.20 for postage. Ziegler carried to the board a request from several members that the Board take a specific position on the activities of the Treasurer for 1975. After much discussion Newville directed the Secretary to send a certified letter to Lloyd Line requesting his attendance at the November 18th Board meeting and that an accounting of his office for 1975 be given at that time (see enclosed copy of letter).

A course of action to be taken will be determined at the November 18 meeting.

Third Item of Business

Secretary's Report -- Ziegler reported the results of the Bylaws amendment balloting. Tellers as appointed by Newville are as follows:

Floyd Kline, Chairman
Frank Donaldson
Frank Vukovits

Treasurer Holder certified 97 members in good standing. Floyd kline reported that a plurality of 49 ballots were cast with 10 ballots thrown out as irregular. The final tally is as follows:

	YES	NO
Bylaws Change No. 1	33	6
Bylaws Change No. 2	37	2

Bylaws Changes were approved by 67.4% and 75.6% Majority respectively. NOTE: The District III Executive Board voted to approve the two Bylaws amendments during their board meeting later in the day. The secretary of the Indiana Section was directed to forward a copy of the revised bylaws to National.

Ziegler certified to the Board the following slate of Officers to be balloted upon for the year 1977. There were no nominations by petition.

President:	Clinton A. Venable, PE
Vice-President:	James W. Cox, PE
Treasurer:	Lamar A. Ziegler, PE
Secretary:	Michael Waugh
Director:	Walter Stout

NOTE: Due to approval of Bylaws amendment, officers shall be voted upon for a November 18 installation such that ballots should be enclosed with the November newsletter.

Fourth Item of Business:

Section Supplies -- Newville presented and the board discussed ideas for stationary, membership cards, certificates, etc. for the Indiana Section. Ziegler moved, Satterly seconded, and the board voted to authorize Walt Stout to use his own judgement in securing the following materials:

2000 Stationary sheets with letterhead
2000 Engraved long envelopes
1000 Section National Membership Cards
2000 Section Affiliate Membership Cards
1000 Section Affiliate Membership Certificates
500 Award Certificates

Fifth Item of Business

New Members -- Walt moved, Satterly seconded, and the board voted to approve Edward Rhea as a new member of the Indiana Section.

Walt moved, Ziegler seconded, and the board voted to publish the names of Donald N. Campbell and William R. Barrett in the November newsletter.

Donald N. Campbell
3 M Company
223 Freeport Dr
Bloomingdale, Illinois

William R. Barrett
Regional Sales Mgr, Sarasota Co
4068 Serenity Way
Greenwood, Indiana

Sixth Item of Business

Section Affiliate Subscriptions -- Newville read a letter from Tom Brahms indicating that ITE magazine subscription renewal notices would come out in early November. Since Article III of our Bylaws state that the Section will collect monies for these subscriptions, Newville asked that the Newsletter Editor publish notice of this in the November Newsletter. Newville also directed the Secretary to draft a letter to Tom pointing out this fact. (NOTE: Copies of both letters are enclosed.)

Seventh Item of Business

National Member Applications -- Newville reported that Mr Roger Cain and Mr Robert Cales have submitted applications for National Membership in the Institute.

Eighth Item of Business

Correspondence -- Newville read a letter from National indicating that a 60 day lead time is required to publish notices of District and Section meetings in TRAFFIC ENGINEERING MAGAZINE. He also presented a list of policies and defnitions that were adopted by the Institute Board of Direction at the August 1976 Annual Meeting in Baltimore; and he requested that copies be forwarded to the Section Board and the Newsletter Editor. Copies of both items are enclosed.

Ninth Item of Business

1977 Dues Billings -- The Board discussed dues billings for 1977 and then requested the Acting Treasurer to include the first notice with the November Newsletter and to include the second notice with the December Newsletter. Per our current Bylaws, members in arrears after April 1 will again be dropped from membership.

Tenth Item of Business

Next Meeting -- The next meeting of the Executive Board of the Indiana Section will be held at 4:00 pm, November 18, 1976 at the Anchor Inn, Indianapolis and all new incoming Officers are to be asked to attend.

There being no further business, the meeting was adjourned at 3:00pm.

Respectfully submitted,

Lamar A. Ziegler, PE

Lamar A. Ziegler, PE
Secretary

INDIANA SECTION

INSTITUTE OF TRANSPORTATION ENGINEERS

INDIANA SECTION, ITE
EXECUTIVE BOARD MEETING

Anchor Inn, Indianapolis, Indiana November, 17, 1976

Members Present

Immediate Past President:	Gil Satterly, Jr, PE
President:	Paul Newville, PE
Vice-President:	Clint Venable, PE
Treasurer:	Steve Holder
(Acting Treasurer) Secretary:	Lamar Ziegler, PE
Director:	Walt Stout
Newsletter Editor:	Del Kloeker, PE
Vice-President Elect:	Jim Cox, PE

The Meeting was called to order by President Newville at 4:40 pm.

First Item of Business

Report from Past Treasurer Lloyd Line: As requested by the Executive Board by letter of the Secretary dated October , 1976, Mr. Lloyd Line was present to return all properties of the Section and to give an accounting of his term as Treasurer of the Section during 1975. Mr. Line first requested a copy of the minutes of the meeting of October 21. President Newville instructed the Secretary to mail same. Mr. Line presented a letter to the Board indicating transmittal to the Board of all materials and that the ITE Account No. 330-2605-2 held by the First National Bank of Madison County (Current Balance $132.67) would be transmitted to the person designated by the Board (Copy of letter enclosed). President Newville directed the Secretary to draft such a letter naming the incoming Treasurer, Lamar Ziegler, as the recipient of all accounts and materials (Copy of Secretary's letter enclosed). Mr. Line presented the the following materials

$0.40 in loose change (put in general fund)
2 ea. "Institute of Traffic Engineer" Pins
1 lot addressed envelopes
1 lot blank envelopes

1 stamp pad and receipt book
Checking Account Records 1971-1973 (INB)
Board Minutes from 1974
1 box old membership cards
1 box old blank checks
1 Check Deposit Stamp, INB
1974 Student Member Applications
1974 Dues Roster
1974 Paid Invoices
1974 Newsletters
1974 Dues
1973 Annual Report
1974-75 Checking Account Records

Mr. Line apologized for the lateness of his report and stated that he had no excuse, and he went on to say that he felt the Board used poor judgment in sending their letter of requested accounting of his term of office. Mr. Line closed his remarks by indicating that a descrepancy of $16.67 existed in his record. Stout moved, Ziegler seconded, and the Board voted to accept Mr. Line's report as submitted.

Second Item of Business

Approval of Minutes: Satterly moved, Stout seconded, and the Board voted to approve the minutes of 21 October.

Third Item of Business

Treasurer's Report, 1976: Treasurer Holder presented a summary of income and expenses for 1976 (see enclosed copy). From the current cash balance $2905.33 should be deducted $1336.00 for expenses at District III. As of October 22, 1976, actual cash balance of the Indiana Section was $1569.33. Holder's report was accepted by the Board.

Fourth Item of Business

Acting Treasurer Report: Acting Treasurer Ziegler presented a summary of income and expenses for the period October 21 thru November 17, 1976 (see enclosed copy). Cash balance as of November 17 was $1805.73 in the general fund with $120.00 for yearbook ads and $150.00 for Section Affiliate ITE Magazine Subscriptions. Ziegler submitted a proposed budget for 1977 showing estimated income and budgeted expenses of $1200.00 for

the year. The Newsletter Editor was directed to publish the budget in the December Newsletter. Ziegler moved, Stout seconded, and the Board voted to pay Newsletter Editor Kloeker $55.00 for anticipated newsletter expenses for the rest of the year. Ziegler moved, Satterly seconded and the Board voted to not bill those individuals for reservations not fulfilled at the District III meeting October 21. The Meeting has netted a profit of $208.10 for the District. A written financial report is to be prepared by Ziegler for the December Newsletter.

Fifth Item of Business

Secretary's Report: Secretary Ziegler reported receiving two items during the month (both letters are enclosed).

Sixth Item of Business

Membership: Stout moved, Holder seconded, and the Board voted to accept Don N. Campbell and William R. Barrett as Local Section Affiliate Members. Stout moved, Ziegler seconded, and the Board voted to publish the name of Gary Carter, Muncie Service Center, 401 E. Jackson St., Muncie, Indiana 47305 in the December Newsletter. Gary has the title Traffic Investigator for the Muncie Traffic Department. Stout requested and Newville directed the Secretary to write to National to secure some membership pamphlets similar to a sample that Stout displayed. (Copy of letter attached). Stout submitted slides taken at the District III meeting and the Secretary was directed to mail them to Art Gibson, District III along with the annual report. An Indiana Section Member application was received from Merdith W. Fry, but none of the members knew of his current status. (Note-a later check found that Meredith is a National Member in good standing and had paid Section dues late in 1976.)

Seventh Item of Business

Program Outline: Satterly gave a brief description of the Traffic Engineering Short Course to be held at Purdue University December 6-9. The material covers signs and markings, and is the same course content as the January 1976 session. No joint ITE banquet will be held. Satterly also announced the 1977 Traffic Engineering Short Course will be held January 31 thru February 3, 1977. Material will cover traffic control in maintenance and construction zones

using ITE and FHWA material. A joint ITE banquet will be held Wednesday, February 2, 1977. Plans for the Purdue Road School are not yet formalized. Venable gave details of the ITE Christmas Party December 16 at the State of Inndiana Restaurant on S.R. 37 N. Venable suggested that the officers form a reception line to greet guests as they arrive. Stout will investigate permanent ITE nametags for the officers and Ziegler will provide "STICK-ON" name tags for the guests.

Eithth Item of Business

Vendor Treasurer: Holder reported that Bill Johnson will take over as treasurer of the Contractors', Suppliers' and Consultants' Hospitality Organization. $280.00 is needed to pay for favors for the December Christmas party.

Ninth Item of Business

Newsletter Editor Report: Kloeker requested that the format of the newsletter be changed when the current stock is depleted. Ziegler moved, Satterly seconded, and the Board voted to discontinue the practice of placing vendor ads in the newsletter and authorized Kloeker to work up a suitable replacement format to use when the current stock of the old form is depleted.

President Newville appointed a Teller Committee consisting of Ralph Gemmer Chairman, Bill Dillard, and Fred Biggs.

There being no further business the meeting was adjourned at 6:25 pm.

Addendum: The Annual Business meeting of the Indiana Section was called to order by President Newville at 8:00 pm and asked for reports from Venable and Satterly. The Annual Treasurer's Report was given by Treasurer-Elect Ziegler which was accepted. Teller Committee Chairman Gemmer reported that 76 ballots were cast and that the full slate of officers were elected by unanimous vote. Newville called for a motion to to destroy the ballots, to whit: Gemmer moved, Dillard seconded, and the membership voted to destroy the ballots. Floyd Kline took the chair and proceeded with the Installation of Offices for 1977 as follows:

President: Clint Venable, PE
Vice-President: James H. Cox. PE
Treasurer: Lamar A. Ziegler PE
Secretary: Michael Waugh
Director: Walter E. Stout

Paul Newville will serve on the Executive Board as Immediate Past President. Following acknowledgements by Newville, Newville passed the Presidents Gavel to President Venable. Tom Manny moved, Fred Biggs seconded, and the membership voted to award Immediate Past President Newville the Indiana Section ITE President's gavel for his distinguished service to the Section. Maurice Mitchell suggested a copy of the installation cermony be sent to National and he commented that Floyd Kline had put together a very meaningful ceremony. President Venable gave closing remarks, and the meeting was adjourned at 9:15 pm.

Respectfully Submitted

Lamar A Ziegler PE

Lamar A. Ziegler, PE
Treasurer

BOARD MEETING - INDIANA SECTION - ITE
December 8, 1976

MEMBERS PRESENT:

Past President:		Paul Newville
President	:	Clint Venable P. E.
Vice-President:		Jim Cox P. E.
Treasurer	:	Lamar Ziegler P. E.
Secretary	:	Mike Waugh
Director	:	Walt Stout

The meeting was called to order by President Venable at the State of Indiana at 1:30PM.

OLD BUSINESS

First Item

Minutes- Newville reported an error in minutes at the Board Meeting on November 17, 1976. Motion by Venable, seconded by Stout to make the following corrections.

1. Item 9, paragraph 2, President Newville appointed a Teller Committee consisting of Frank Donaldson, Ralph Gemmer, and Roger Cain.

2. Addendum, sentence 3 & 4: Teller Committee Chairman Donaldson reported .... Donaldson moved, Dillard seconded, and the membership voted to destroy the ballots. Motion approved

Second Item

December Meeting - Mr. Venable stated that he has received approximately 50 reservation for the December meeting. A discussion of the facilities at the State of Indiana Restaurant and a general discussion of the Annual Christmas Meeting followed.

Third Item

Affiliate Membership - Venable reported that he has received two applications for section affiliates from persons who qualify for National membership. A discussion of affiliate vs National member status was then held. Several parts of the Section and National Bylaws and Charter were quoted by Cox, Ziegler and Newville.

Cox stated, after reviewing an affiliate application, that the present affiliate application did not ask for sufficient information to judge an

applicants qualifications for membership. Mr. Stout said he would review and revise the present affiliate application to include work experience.

Motion by Ziegler, seconded by Stout that it become a Board policy to accept local section affiliate applications, for those eligable for National membership, for a 12 month period at which time said applicant must apply for National membership or be dropped from the roster. Motion approved

Mr. Cox volunteered to chair a committee that would write this policy.

It was unanimously decided to delay action on the two applications submitted to Venable pending personal contact with the individuals.

Fourth Item

February Meeting - Venable stated that there would be no regular February section meeting due to the late January meeting at Purdue University.

Fifth Item

Treasurer's Report - Ziegler submitted the attached financial report and stated that he received all monies from Mr. Lloyd Line. The $10.00 payment to Wayne Hall was made due to over payment of dues.

Ziegler acknowledged receipt of a letter from Mr. Art Gibson relaying our tax exempt Number of 54-1025783. A letter from Mr. Tom Brahms (attached) was received transmitting our official 1975 roster.

It was moved by Newville and seconded by Stout that the Treasurer's report be approved. Motion approved.

Sixth Item

Secretary's Report - Waugh reported that, as requested in the last section meeting, a copy of Installation of Officers ceremony was sent to Mr. Gibson for the use of other sections.

Also presented was a sample of the local section Affiliate Certificates.

Seventh Item

Membership - Motion by Stout seconded by Cox to accept Gary Carter as a member of the Indiana Section of Transportation Engineers with grade of affiliate member. Motion Approved

Motion by Cox, seconded by Newville to destroy the affiliate application of Meredith Fry because he is presently a National member. Motion Approved

Motion by Stout, seconded by Cox to publish the name of Robert Doggett, 6504 Justin Avenue, Apt. B, Indpls, Indiana, in the newsletter, as applying for affiliate membership. Mr. Doggett is an Engineering Assistant for the ISHC with specific duties for preparing specifications, and requisitioning and issuing. Motion Approved.

Stout reported on the different types of name badges the section could purchase. Several items were presented followed by a general discussion. Motion by Cox, seconded by Newville to purchase 150 badges, #839 from Schilling, Inc., Ft. Wayne, and that a Board policy be established as to how the Badges will be used and displayed. Motion approved. Venable appointed Newville to chair a committee to draft this policy.

Eighth Item

Venable stated that he would like to have ideas for committees and nomination for Chairman by February 2 meeting.

NEW BUSINESS

First Item

Membership - Stout proposed to send a letter to the Mayors of selected Cities (letter attached), requesting the Mayors to appoint a person from their city to become a section member. Stout said that he has contacted Don Meek, Ed Sheer and Bill Johnson and asked them to serve on a membership committee and make personal followup contact with the Mayors who received the letters.

Stout also said that he would send letters to delinquent members and present members who have not been active in section affairs requesting them to renew their commitment to ITE.

Cox reported that Art Gibson has contacted him and a new membership drive is about to begin on the district level and would he nominate a person from our section to act on a district membership committee. Cox is working on contacting a person to act on this committee and he suggests that we defer action on Stouts proposal until after the district has made its plans. The Board decided to accept Cox's recommendation and pospone action on membership at this time.

Second Item

Correspondence - Newville read a letter from Tom Brahms listing delinquent members and asking him to contact these individuals asking them to reinstate their membership. There was only one person on

the list from our section and Newville has already contacted him and he does not wish to renew his membership.

Newville reported receipt of a letter from Mr. Muier requesting copy of section bylaws and the date the section was chartered. Newville found date of charter of December 1951.

Venable reported he received a copy of letter to Tom Brahms from Garret Gardner thanking him for the opportunity to present our bid to hold the International Convention.

Venable also stated that it will be necessary for us to prepare material for a presentation at the Mexico City Convention.

Third Item

Road School - Ziegler reported that Satterly asked if he should reserve Heritage Hall for the annual dinner. A discussion on this matter followed Motion by Newville, seconded by Ziegler to have dinner at the Trails and subscribe to a cash bar. Motion Approved

A general discussion on proposed topics for the Road School session followed. It was decided that Venable would act as master of ceremonies for the Wednesday session and Cox the Thursday session.

Fourth Item

Next Meeting - Cox suggested that another Board meeting be held before February 2. Venable tentatively scheduled a meeting for January 12, 1977. Details of meeting will be sent later.

Fifth Item

Adjorn - Motion by Cox , seconded by Newville to adjorn meeting. Motion Approved.
Meeting adjorned 5:00 12-8-76

Respectively Submitted
Michael R Waugh
Michael R Waugh
Secretary

Addendum - Next Board Meeting will be a luncheon meeting at the State of Indiana Restaurant, January 12, 1977 at 1:00 P. M.

INDIANA SECTION

INSTITUTE OF TRANSPORTATION ENGINEERS

INDIANA SECTION ITE
Financial Statement

	General Fund	
10-21-76	Beginning Balance	$1,569.33
10-21-76	Accounts Receivable (Lloyd Line)	132.67 (10 Account Receivable)
11-30-76	42 Paid Members	420.00
11-30-76	Misc. Income	15.40
	TOTAL INCOME	$2,236.40
	Expenses	
	Lamar Ziegler	$ 33.60
	Walt Stout	9.13
	Del Kloeker	99.98
	Wayne Hall	$ 10.00
		152.71
	NET CASH	$2,083.69
	Special Funds	
11-30-76	Yearbook Fund, Balance	$ 165.00
11-30-76	Section Affiliate Magazine Subscription (10.00 Accounts receivable)	$ 200.00
11-30-76	Meal Charges for Section Meetings	$ 21.28

Respectfully Submitted

Lamar A. Ziegler

Lamar A. Ziegler
Treasurer

BOARD MEETING - INDIANA SECTION I.T.E.
MARCH 10, 1977

MEMBERS PRESENT:

Past President:	Paul Newville
President:	Clint Venable P.E.
Vice -President:	Jim Cox P.E.
Treasurer:	Lamar Ziegler P.E.
Secretary:	Mike Waugh
Director:	Walt Stout
Newsletter Editor:	Del Kloeker P.E.

The meeting was called to order by President Vanable at the Purdue Memorial Union Building at 7:30A.M.

First Item

Minutes - Ziegler reported an error in the minutes of the Board Meeting January 12, 1977.

Motion by Ziegler, seconded by Cox to approve the minutes of the January 12th meeting with the following correction made:

page 2, line 2, ... Mr. Harold Michaels to Mr. Ed Mueller and Mr. Tom Brahms inviting them to...

Motion approved.

Second Item

Future Meetings - Cox reported dates and locations of future meetings.

1. April 21, Indianapolis, State of Indiana Restaurant. Happy Hour 6:00 - 7:00, Dinner 7:00.
2. May 17, Indianapolis
3. June 16, South Bend (tentative)
4. July 22-24, Family Outing, Evansville
5. August 17, Muncie
6. Tentative date depending on district 3 Technical Conference September 22 or
7. October 20
8. November 17, Indianapolis
9. December 9, Indianapolis

It was also pointed out by Cox that October 16 is the last day for the secretary to send out ballots for next years election of Officers.

Third Item

Student Papers - George Reyman, Chairman of the Technical Committee, asked if there was to be a cash award presented

to the winner of the student technical paper and, if all students who submitted papers were to be invited to a section meeting.

Motion by Cox, seconded by Newville to award to the winner of the student technical paper a $25.00 cash prize, and to invite all students who submitted papers to the April 21 meeting where the award is to be presented.
Motion approved.

Fourth Item

Committees - The following committees and personnel were appointed;

1. Program Committee
   - Jim Cox, Chairman
   - Del Kloeker, Member
   - Raplh Wadzinski, Member
   - Ralph Gimmer, Member
2. House Committee, Sub Committee of Program Committee.
   - Bill Barrett, Chairman
   - Fred Biggs, Member
   - Bill Johnson, Member
   - Jim Hardesty, Member
3. Membership Committee
   - Walt Stout, Chairman
   - Ed Scherer, Member
   - Bill Johnson, Member
   - Harold Wilson, Member
   - Don Meek, Member
4. Technical Committee
   - Roger Cain, Chairman
   - Herb Sullivan, Member
   - Rich Larkins, Member
   - Milt Johnson, Member
   - Dave Eason, Member
   - Bob Montgomery, Member
   - George Reyman, Adviser
5. Policy Committee
   - Paul Newville, Chairman
   - Bill Fehribach, Member
   - Floyd Cline, Member
   - Ed Doyle, Member
6. Nominating Committee
   - Paul Newville, Chairman

The Board also authorized the formation of sub-technical committees to study traffic and transportation related laws and special topics.

Motion by Newville, seconded by Ziegler to authorize an expenditure of up to $10.00 by Committee Chairman for supplies necessary for the completion of committee projects.
Motion approved.

The secretary will write a letter to the Committee

Chairman informing them of their appointment and the members of the committee.

Fifth Item

Local Section Affiliates - Motion by Venable, seconded by Newville to include the policy on local section affiliates, as prepared by Cox, in the minutes so that it can be voted on during next meeting.
Motion approved.
(Policy attached)

Sixth Item

Student Members - Venable presented the names of new student members and requested that they be published in the newsletter. The following names given to Del Kloeker at the meeting.

1. Daniel B. Dobry, Jr.
2. Hani Mahmassany
3. Anil S. Bhandari
4. James K. Buechler

Seventh Item

Treasurers Report
Finance - Ziegler presented the attached monthly financial statement.

Motion by Ziegler, seconded by Stout to keep five membership pins on hand and sell them to new members at cost + $1.00, and to accept treasurer's report.
Motion approved.

Eighth Item

Policy on Name Badges - The policy on use of name badges, as prepared by Newville, is attached to the minutes and will be voted on at the next meeting.

Ninth Item

Membership - Motion by Stout, seconded by Newville to accept James E. Clements and Rodney H. Ludwig as new local section affiliates.
Motion approved.

Stout presented membership application for local section affiliate status from:

1. Dennis Bruce, an employee of the City of Ft. Wayne working as a Traffic Engineering Technician.
2. Richard Larkins, Engineer of Traffic Safety Programs with ISHC.
3. Mark Rose, City Engineer, Connersville, Indiana

Motion by Stout, seconded by Newville to publish these names in the newsletter as applying for local section affiliate membership.
Motion approved.

Membership recruitment packets were presented to the Board. It was decided that the section could use this material and Stout will contact national headquarters and request several packets.

Tenth Item

Adjourn - Motion by Venable, seconded by Newville to adjourn meeting.
Motion approved. Meeting adjourned at 9:00 A.M.

Eleventh Item

Next Board meeting will be at 4:00P.M. April 21, at the State of Indiana Restaurant followed by a regular section meeting.

Respectively Submitted,

Michael Waugh
Secretary

MW/df

POLICY

Permanent Name Badges

A Member's permanent name badge shall be issued to him at such time as payment is made for the current dinner or registration cost.

Each member shall wear his name badge conspicuously during the entire meeting.

It shall be the sole responsibility of each member to turn in his name badge to the Treasurer or his representative at the conclusion of the meeting.

Failure of any Member to turn in his name badge to the Treasurer at the conclusion of each meeting shall result in the assessment of a fine of $1.00, payable at the next regular meeting.

Guests will also be issued name badges in accordance with this policy with the exception that the sponsoring Member shall be responsible for the return of his Guest's name badge and also for any penalty assessed.

INDIANA SECTION

INSTITUTE OF TRANSPORTATION ENGINEERS

Board Meeting-Indiana Section ITE
April 21, 1977

Members Present

Immediate Past President: Paul Newville
President: Clint Venable, PE
Vice-President: Jim Cox, PE
Treasurer: Lamar Ziegler, PE
Director: Walt Stout

The meeting was called to order by President Venable at 4:30 pm at the State of Inndiana.

First Item:

Minutes-Cox reported an error in the minutes of Board Meeting 10 March, 1977. Cox asked that in Item 2, future meeting numbers 3, 4,5,6, & 7 be deleted since thay have not been confirmed. Ziegler asked to correct spelling in Item 11 to "State of Inndiana" and to delete the last line of Item 5, "Policy attached". Venable asked to correct spelling error in Item 4 Policy Committee, "Floyd Kline". Motion by Ziegler, seconded by Newville to approve minutes as amended, Motion Approved.

Second Item:

Motion by Cox, seconded by Stout to award the $25.00 Student Paper First Place Award to Michel S. Mamlouk for his paper "Right Turn On Red." Motion approved. It was reported also that Mr. Mamlouk's paper won the District III competition and has been forwarded to National ITE.

Third Item:

Cox moved, Ziegler seconded to approve policy for Local Section Affiliate Membership. Motion approved. (see attached policy)

Fourth Item:

Ziegler moved, Stout seconded to approve Treasurer's report. Motion approved. (see attached report) Ziegler reported 61 affiliates and 33 National members have paid dues this year, and sumarized various pieces of correspondence received.

Fifth Item:

Since the meal and treasurer policy did not get reproduced in the minutes of the last Board meeting, and since they are not in the established format, Cox moved, Stout seconded to table these policies until the next meeting. Motion approved. (see revised copies attached).

Sixth Item:

Cox moved, Newville seconded to amend the Name Badge Policy by deleting the last paragraph therefrom. Motion approved. Cox moved, Newville seconded to approve Name Badge Policy as amended. Motion approved. This policy is to be put in proper format for signatures at the next Board meeting. (see attached policy).

Seventh Item:

Stout moved, Ziegler seconded to accept Dennis Bruce, Richard Larkins and Mark Rose as Indiana Section Affiliate Members subject to payment of dues. Motion Approved. Cox moved, Newville seconded to instruct the Membership Chairman to notify Mr. Bruce of his acceptance as an Indiana Section Affiliate Member and to notify Mr. Larkins and Mr. Rose of their acceptance as Indiana Section Affiliates and to request that they apply for National Membership within the allotted 12 month period per Executive Board Policy. Motion Approved.

Stout presented for membership:

Stephen Edward Heinlein
8648 Brookfield Ave.
Brookfield, Ill. 60513
Traffic Control Corp
2550 W. Cermak Rd.
Brookview, Ill. 60153

Herbert G. Whyte, PE
7132 Ironwood Ave.
Gary, IN 46403
Herbert G. Whyte Assoc., Inc. (President)
720 East 5th Ave.
Gary, IN 46402
Office: 219-883-0302

No action was taken on Mr. Heinlein until his status as an out-of state affiliate is checked. Note: Please refer to Section Charter paragraphs 3.2, 3.3, and 3.4) This should be clarified at the next Board meeting.

Stout moved, Newville seconded to approve National Member Whyte subject to payment of Section dues. Motion approved. The Membership Chairman was directed to send notice and dues billing Mr. Whyte.

Eighth Item:

Cox announced the next meeting to be the 500 race track joint ASCE Meeting. A luncheon starting at 11:45 am at the Speedway Motel will be followed by a tour of the track and garage areas. Venable called for an Executive Board Meeting to be held at 9:00 am May 17 at Jim Cox's Office, 1735 S. West St.,Indianapolis. A District III Board Meeting will be held on this date also.

Ninth Item

Cox moved, Newville seconded to approve the Charter for the Purdue University Student Chapter. Motion approved. Venable presented correspondence from Art Gibson indicating that the Purdue Student Chapter Constitution and Bylaws would be considered for approval at the May 17 District III Board Meeting in Indianapolis. Del Kloeker was instructed to print notice of this item in the newsletter.

Tenth Item:

Cox moved, Newville seconded to graciously decline the offer by ISEF to participate in their Spring Golf Outing. Motion Approved. The secretary was directed to write& notify ISEF. (see enclosure).

Eleventh Item:

Newville briefly discussed a mail & staff service available for our newsletter mailing. Venable suggested this item be put on the agenda for the next meeting.

There being no further business the meeting was adjourned at 6:05 pm.

Respectfully submitted,

Lamar Ziegler

Lamar Ziegler
Acting Secretary

Minutes Sequel

Regular Meeting April 21, 1977
State of Inndiana
President Venable presented the Purdue University Student Chapter Charter to Mr. Gil Satterly, Jr.

Vice-President Jim Cox presented check for $25.00 to Mr. Michel S. Mamlouk for his winning student paper.

AGENDA

Indiana Section, I. T. E.

Executive Board Meeting, May 17, 1977

Item 1	Approval of Minutes from previous meeting.
Item 2	Secretary's Report
Item 3	Treasurer's Report

OLD BUSINESS

Item 4	Meal and Treasurer's Policy tabled form previous meeting should be presented and voted upon.
Item 5	Name Badge Policy in proper format and signed.
Item 6	Clarify status of Mr. Heinlein as an out of state member.
Item 7	Discuss mail and staff service as presented by Mr. Newville at previous meeting.

NEW BUSINESS

Item 8	Report by Membership Chairman.
Item 9	Additional new business.

BOARD MEETING - INDIANA SECTION - ITE

May 17,1977

MEMBERS PRESENT

President;	Clint Venable, P.E.
Vice-President;	Jim Cox , P.E.
Treasurer;	Lamar Ziegler, P.E.
Secretary;	Mike Waugh
Director;	Walt Stout
District Three Director;	Art Gibson

The meeting was called to order by President Venable at 9:10 A.M.

OLD BUSINESS

First Item

Minutes - The minutes of the previous meeting were reviewed by Venable. The status of a member living in one state and working in another state was discussed. It was pointed out that the section charter may be in conflict with the national charter on this point. Gibson will investigate. It was also stated that the Purdue Student Chapter Charter was approved by mail by the District Three Board of Directors.
Motion by Cox, seconded by Stout to approve the minutes of the April 21 meeting. Motion approved.

Second Item

Secretary's Report - Waugh stated that he had sent a letter to ISEF declining the invitation to participate in their annual golf outing. No other business had crossed the secretary's desk since the last meeting.
The secretary's report was accepted.

Third Item

Treasurer's Report - Ziegler reported that there was no change in the Treasurer's Report since the April 21, meeting the Board acknowledged no change in the report. Gibson asked if we had considered putting a portion of our finances in savings certificates. Ziegler stated that he had considered savings certificates but that due to forthcoming expenditures we may not have sufficient funds to purchase a certificate.

Fourth Item

Meal Charge Policy - Ziegler restated the policy on meal charges as proposed in the previous meeting. Stout asked if notification of a Board member to cancel a meal reservation would be sufficient to comply with the policy. It was decided that the Vice-President is the only person who can accept a cancellation.

It was suggested by Gibson that the word "actual" be deleted from the first line of Item 2 of the policy. The suggestion was accepted by the Board. Motion by Ziegler, seconded by Stout to approve and sign the revised Meal Charge Policy.
Motion approved. (See attached signed policy.)

Fifth Item

Section Policy for Treasurer's Reports - It was suggested that the word "checking" on line 3 of the previously submitted Policy on Treasurer's Reports be changed to account(s). Motion by Ziegler, seconded by Cox to approve and sign the revised Policy for Treasurer's Reports. Motion approved (see attached signed policy).

Sixth Item

Membership - Stout reported that he has written to Mr. Steve Heinlein and asked him to clarify his status as a member of the Illinois Section. Cox suggested that we write the Illinois Section informing them that Mr. Heinlein has applied for membership in the Indiana Section and that if they do not object we will accept him as a member. A discussion on this suggestion followed. Cox withdrew his suggestion.
Motion by Cox, seconded by Ziegler to publish Mr. Heinlein's name in the newsletter as applying for Local Section affiliate membership.
Motion approved.

NEW BUSINESS

First Item

Membership - Stout reported that he had a meeting last month with the membership committee. As a result of that meeting, the membership committee, with the approval of the Board, will proceed with the following action.

1. Contact the Mayors of cities through the State that do not have representation in the Indiana Section asking them to suggest an individual from their cities to be an active member of the section.

2. Contact deliquent members and point out the advantages of an ITE membership.

3. Up grade membership by reviewing the applications of of present local section affiliates who may qualify for national membership.

4. Contact national members who are not section members.

Motion by Ziegler, seconded by Cox to approve and give full support to the program of the membership committee.
Motion approved.

It was also suggested that one regular section meeting be designated as a guest night. Each member would be responsible for bringing a prospective new member to this meeting. A discussion followed on this suggestion and the October 20 section meeting was tentatively proposed as a guest night.

Stout reported that he had sent 26 letters to Mayors. So far he has one responce.

Second Item

Future meetings - Due to possible conflicts in the tentative schedule for future meeting. Cox will review all proposed meeting dates and give a report at the next board meeting.

Third Item

Membership - Stout presented local section affiliate applications from Stephen R. Armstrong, John W. Goodyear, Albert F. Hohl, and George W. Snyder. (See attached information sheet).

Motion by Stout, seconded by Ziegler to publish the names of the above four persons in the newsletter as applying for section membership. Motion approved.

Motion by Ziegler, seconded by Cox to add the name of Andrey A. Potter to the mailing list, and to accept James T. White as a section member waiving all payment of dues.
Motion Approved.

Fourth Item

Expenses - Motion by Cox, seconded by Ziegler to contribute an annual amount of $50 to the District Three Treasurer to be used to defrey expenses of the District Three Director.
Motion Approved.

Fifth Item

Mailing Service - Venable asked that Newville be prepared to give a proposal on using a mailing service for section business.

Sixth Item

Adjourn - The meeting was adjourned by Venable at 10:50 A.M.

ADDENDUM TO MINUTES

It was agreed, by all Board members except Ziegler, who could not be reached by phone to contribute the sum of $100 to the ITE Fellowship Program with the following stipulations:

1. This contribution does not bind future Boards to continue the contribution or the amount of the contribution.

2. That certain future stipulations can be made on the disbursement of the contribution.

A policy statement on this matter is attached for consideration at the next Board meeting.

INDIANA SECTION POLICY
FOR
MEAL CHARGES

WHEREAS, the Indiana Section Institute of Transportation Engineers conducts 9 or more meetings per year and in the course of these meetings a meal is generally served, and

WHEREAS, cost for these meals are collected from the membership, and

WHEREAS, the meals as served are only a means by which to further promote the goals and objectives of the Section and are not a specific purpose of the Section per se,

NOW THEREFORE BE IT RESOLVED by the Executive Board of the Indiana Section, Institute of Transportation Engineers, that the Executive Board shall endeavor to keep the meal charge fund self-supporting to the end that no member dues shall be used to fund shortages in the meal charges account,

AND THEREFORE to implement the purposes for which this resolution is hereby adopted it shall be the policy of the Board to:

(1) Require reservations to be made with the Reservation Chairman at least three days prior to any meeting.

(2) Set the fee to be charged for each meal at the meal cost rounded upward to the next one-half dollar.

(3) Add the amount of $1.00 to the cost of a meal ticket for any member who attended but fails to make a reservation with Reservation Chairman at least three days prior to the meeting.

(4) Bill any member for any meal tickets for which a reservation was made in accordance with (1), but not used and not cancelled 24 hours prior to the meeting.

(5) The Vice-President and/or Program Chairman shall designate a member to receive reservations and finalize arrangements for any meal served at a Section Meeting.

(6) The Executive Board reserves the right to amend this policy by unanimous vote of the Board, and this policy may be waived for any meeting by a majority vote of the Board where in their opinion special conditions would warrant such a change.

Executive Board

Adopted May 17, 1977
Date

Clinton A. Venable
President

James H. Cap
Vice-President

James A. Bayles
Treasurer

Richard Waugh
Secretary

Walter Stout
Director

Immediate Past President

INDIANA SECTION POLICY

FOR

TREASURER'S REPORTS

The Treasurer of the Indiana Section, Institute of Transportation Engineers shall within two weeks after assuming said duties establish appropriate account(s) at his local bank and a ledger to include a general fund for the deposit of member dues and shall establish special funds for the purpose of monitoring particular cash flow which shall include, but not be limited to:

District III
Yearbook
Section Affiliate Magazine Subscription
Dinner Charges
Road School Banquet Ticket Sales
Committee Expenses
Miscellaneous Itemized

The Treasurer shall give a financial report at each meeting of the Executive Board and make other such reports as required in the bylaws.

Executive Board

Clinton A Venable
President

James F Cox
Vice-President

Lamar A Bigler
Treasurer

Michael Wanke
Secretary

Nelle Stout
Director

Immediate Past President

Adopted 5-17-77
Date

MAY 17, 1977

INDIANA SECTION INSTITUTE OF TRANSPORTATION ENGINEERS

AFFILIATE MEMBERSHIP APPLICANTS

STEPHEN R. ARMSTRONG 137 SOUTH FRANKTON KNIGHTSTOWN, INDIANA 46148	DISTRICT TRAFFIC ENGINEER I.S.H.C. GREENFIELD DISTRICT POST OFFICE BOX 667 GREENFIELD, INDIANA 46140
JOHN W. GOODYEAR 1111 YELLOWOOD CIRCLE NOBLESVILLE, INDIANA 46060	VICE PRESIDENT WATSON-FLAGG ELECTRIC COMPANY 6155 NORTH GUION RD. INDIANAPOLIS, INDIANA 46268
ALBERT F. HOHL 3814 DONA COURT CARMEL, INDIANA 46032	CITY ENGINEER 130 1ST. AVE. S.W. CARMEL, INDIANA 46032
GEORGE W. SNYDER 1234 WEST 81ST STREET INDIANAPOLIS, INDIANA 46260	DISTRICT TRAFFIC SAFETY ENGINEER I.S.H.C. GREENFIELD DISTRICT POST OFFICE BOX 667 GREENFIELD, INDIANA 46140

INDIANA SECTION ITE

STATEMENT ON FELLOWSHIP CONTRIBUTION

WHEREAS, the Indiana Section of the Institute of Transportation Engineers recognizes the need for financial assistance to certain students wishing to undertake or continue a course of study in Traffic or Transportation Engineering; and,

WHEREAS, it is felt that the assistance burden should be distributed among all sections; and

WHEREAS, a goal of the Institute is to promote Traffic and Transportation Engineering and to increase individual expertise in the field;

NOW THEREFORE BE IT RESOLVED, the Indiana Section will contribute the sum of $100 to the Institute Fellowship Program with the following stipulations:

1. This policy statement does not bind future Boards of the Indiana Section to continue the policy or the amount of the contribution.
2. That certain future stipulations can be made on the disbursement of the contribution.

Adopted _____
Date

Executive Board

_____
President

_____
Vice-President

_____
Treasurer

_____
Secretary

_____
Director

_____
Immediate Past President

AGENDA

INDIANA SECTION I.T.E.

Executive Board Meeting, June 23, 1977

Item 1, Approval of minutes from previous meeting

Item 2, Secretary's Report

Item 3, Treasurer's Report

OLD BUSINESS

Item 4, Report on future meetings by Cox

Item 5, Report on mailing service by Newville

Item 6, Read and discuss policy on Fellowship contributions

NEW BUSINESS

Item 7, Discussion on possible changes in Newsletter format, content mailings & etc.

Item 8, Additional new business

INDIANA SECTION

INSTITUTE OF TRANSPORTATION ENGINEERS

M I N U T E S

Indiana Section ITE

Executive Board Meeting

Hans House, South Bend, Indiana June 23, 1977

Members Present

Immediate Past President: Paul Newville

Vice-President : Jim Cox P. E.

Treasurer : Lamar Ziegler, P. E.

Director : Walt Stout

The meeting was called to order at 8:30 p.m. by Vice President Cox.

First Item:

Stout moved, Newville seconded the motion to approve membership for

Stephen R. Armstrong
John W. Goodyear
Albert F. Hohl
George W. Snyder
Stephen E. Heinlain

Second Item:

Ziegler moved, Newville seconded the motion to approve newsletters costs.

There being no further business, the meeting was adjourned at 9:05 p.m.

Respectfully submitted,

Lamar A. Ziegler,
Treasurer

BOARD MEETING - INDIANA SECTION - ITE
July 28, 1977

MEMBERS PRESENT

President	Clint Venable, PE
Vice-President	Jim Cox, PE
Secretary	Mike Waugh
Past President	Paul Newville

The meeting was called to order by President Venable at 5:15PM.

OLD BUSINESS

First Item
Minutes - Motion by Newville, seconded by Cox to approve the minutes of the previous meeting as submitted. Motion approved.

Second Item
Fellowship Contribution - The previously submitted statement on Fellowship Contribution was signed by members present.

Third Item
Mailing Service - Newville reported on the costs of using a mailing service for section business. Address plates will cost 50¢ each; mailing charges will be in increments of 100 and cost includes mailing address, return address, envelope and stuffing. The charge for a typical mailing of 200 will be $30 plus postage. A discussion on this matter followed. Newville will investigate the cost involved in sending a 2 sided post card to be used as a meeting announcement and reservation card and report at next Board Meeting.

NEW BUSINESS

First Item
Membership - Venable reported that Mr. Harold Wilson and Mr. Elmo Stucky retired from the Indiana State Highway Commission. Venable also reported that Mr. Stucky has given the section back copies of Traffic Engineering Magazine dating back to 1947. Venable will send a letter of congratulations to both gentlemen. Motion by Cox, seconded by Newville to accept Mr. Wilson as a life member with wavier of future dues. Motion approved.
Note: Mr. Stucky does not qualify as a life member due to his age.

Second Item
Membership - Venable reported receiving a letter from Mr. Gibson listing national members that had not paid their 1977 dues. Motion by Cox seconded by Newville to ask membership chairman to write Mr. Edwin K. Marlin reminding him of his nonpayment and asking if he wants to continue his ITE Membership. Motion approved.

Third Item

Student Paper - Venable read a letter from Mr. E. N. Burns, Chairman of the Technical Council, informing Mr. Michael S. Mamlouk that his paper, "Right Turn on Red" won third place in the student paper contest. Venable will also write a letter of congratulation to Mr. Mamlouk.

Fourth Item

Student Chapter Annual Reports - Venable reported receipt of the Annual Report from the Purdue University Student Chapter of the Institute of Transportation Engineers. The Secretary will acknowledge receipt of the report.

Fifth Item

Membership - Waugh reported he had received application for Local Section Affiliate status from Mr. Stephen Smith, City Engineer, Bloomington, Indiana. The application was approved for publication in the next newsletter.

There being no further business the Board Meeting was adjourned at 6:15PM.

MINUTES OF SECTION MEETING
July 28, 1977

The meeting was called to order by President Venable at 7:45PM.

First Item

Committee Reports - Mr. Cox, Chairman of the program committee presented the following tentative meeting dates for the 1977-78 year.

August 9, 1977 - Annual Golf outing in Muncie
September 15, 1977 - District 3 Technical Conference in Toledo, Ohio.
October 20, 1977 - Meeting in Lafayette, Ind. to be hosted by Student Chapter.
November 17, 1977 - Annual business meeting.
December 9, 1977 - Christmas meeting.
January 12, 1978 - Working committee meeting.
February 1, 1978 - Technical Conference at Lafayette.
March 8, 1978 - Road School Meeting.
April 20, 1978 - Meeting in Indianapolis.
May 16, 1978 - Joint ASCE-ITE Race Meeting.
June , 1978 - District 3 outing at Pokagon State Park
July , 1978 - Golf outing.
August , 1978 - National Conference.

Mr. Cain, Chairman of the Technical Committee, reported that the committee selected the following project. A survey of traffic engineering and law enforcement officals to determine their priorities for various safety programs, their differences and similarities.

Mr. Newville, Chairman of the Nominating Committee reported to the secretary that the following persons were nominated for section officers for the year 1978.

President - James H. Cox, P. E.
Vice-President - Lamar A. Ziegler, P. E.
Treasurer - Michael R. Waugh
Secretary - Roger Cain, P. E.
Director - Wayne Hall
Immediate Past President - Clinton A. Venable, P. E.

Motion by Cox, seconded by Newville to adjourn meeting. Motion approved and meeting adjourned at 9:30PM.

SPECIAL EXECUTIVE BOARD MEETING
ITE - July 28, 1977

First Item

Golf Outing - Motion by Cox, seconded by Newville to appropriate $100 for refreshments and prizes for the Golf Outing. Motion approved.

Second Item

Dinner - Motion by Cox, seconded by Ziegler tip waitress $10 for services at the dinner before the meeting. Motion approved.

Third Item

Minutes - Motion by Cox, seconded by Newville to approve minutes of June 23 meeting. Motion approved.

There being no further business the meeting was adjourned at 10:00PM.

Respectively submitted

Michael R. Waugh
Secretary

BOARD MEETING - INDIANA SECTION - ITE

August 9, 1977

MEMBERS PRESENT:

Vice-President:	Jim Cox, P. E.
Treasurer:	Lamar Ziegler, P. E.
Secretary:	Mike Waugh
Director:	Walt Stout
Past President:	Paul Newville

The meeting was called to order by Vice-President Cox 7:00 at the Elks Country Club in Muncie, Indiana.

First Item

Nominations of New Officers - Cox asked Waugh how the nominees for board positions for the 1978 year would be handled. It was reported by Waugh that each nominee would be sent a letter informing them of the nomination and the return of this letter would signify that the nominee would accept the position if elected. The names would then be either published in the newsletter or a special mailing would be sent to section members notifing them of the nominations.

Second Item

Membership - Stout reported that he received an application for membership from David Hayward, 1160 Saylor Street, Apt. 36 Columbus, Indiana. Mr. Hayward is a graduate of Iowa State University and is employed by SIECO Engineers as a traffic engineer.

Motion by Newville, seconded by Stout to publish Mr. Haywards name in the newsletter as applying for membership. Motion approved.

Third Item

Newsletter and membership policy - The board held a discussion on the policy of notifying the membership of a potential new member by publishing the applicants name in the newsletter. Cox appointed Newville to draft a change in the by-laws of the Section so that new members would not have to wait an excessive amount of time before we could notify the membership and vote on acceptance of the applicant.

Fourth Item

Membership - Stout reported that he had sent letters to national members who were not section members informing them of the advantages of being a section member. He also reported that there has been no response yet with the exception of three letters returned by the postal service as not mailable.

Due to a misunderstanding in dues the following motion was made.

Motion by Ziegler, seconded by Newville that we accept dues for 1977 on a prorated basis from August 1977, and , in response to his letter, we waive normal reinstatement policies for Kumares Sinha. Motion approved. Stout will notify Sinha that he is a full member in good standing.

Fifth Item

Treasurer's Report - Ziegler reported that the Section spent $39 on refreshments for the golf outing and that the contractors, suppliers, and consultants fund paid $30 for prizes. Ziegler also reported that we lost $3. 20 for the previous section meeting due to an unanticipated $10 expenditure for tips.

Sixth Item

Pokagon Meeting - The Board discussed the possibilities of a District III meeting at Pokagon State Park in June or July of 1978. It was stated that the district would not be interested if we could not hold the meeting in the Park proper. Cox asked Stout if he would investigate the possibility of reserving rooms in the Inn and some cabins for June 23, 24 and 25th or July 7, 8, and 9.

Motion by Newville, seconded by Waugh to have Stout reserve rooms at the Inn and Cabins at Pokagon State Park for June 23, 24, and 25th, 1977 or July 7, 8, and 9th, 1977. If the above weekends are taken the weekend after Father's Day would be acceptable. Motion approved.

Seventh Item

Adjourn - Motion by Newville, seconded by Stout to adjourn the meeting. Motion approved. Meeting adjourned at 9:00 PM.

Respectively submitted,

Michael R. Waugh
Secretary

AGENDA FOR EXECUTIVE BOARD MEETING
INDIANA SECTION - ITE
October 20, 1977

Item 1 Approval of Minutes from previous two meetings.

Item 2 Secretary's Report

Item 3 Treasurer's Report

OLD BUSINESS

Item 4 Newville will report on charges of mailing service for 2 sided post cards and other special mailings.

Item 5 Vote on membership of Mr. Stephen Smith, and Mr. David Haywood.

Item 6 Submittal of draft change to by-laws on membership by Newville.

NEW BUSINESS

Item 7 Report by Membership Chairman

Item 8 Funds to District for expenses.

Item 9 Discussion on summer meeting at Pokagon State Park.

Item 10 Discussion on Newsletter

Item 11 Discussion on sending mailing list to ISEF.

Item 12 Approval of tentative meeting schedule.

Item 13 Additional new business.

EXECUTIVE BOARD MEETING
INDIANA SECTION-ITE
October 20, 1977

MEMBERS PRESENT

President:	Clint Venable, P. E.
Treasurer:	Lamar Ziegler, P. E.
Secretary:	Mike Waugh
Past President:	Paul Newville
Director:	Walt Stout
Newsletter:	Del Kloeker

The meeting was called to order by President Venable at 5:00PM.

OLD BUSINESS

First Item

Minutes - Motion by Newville, seconded by Stout to approve the minutes of the July 28 meeting. Motion approved.

Motion by Ziegler, seconded by Stout to approve the minutes of the August 9, meeting. Motion approved.

Second Item

Secretary's Report - Waugh reported that the ballots for the 1978 election of section officers have been sent to the membership. It was also reported that the notification of new officers for the Purdue Student Chapter had been received by the Secretary.

The Secretary's report was accepted.

Third Item

Treasurers Report - Ziegler reported that the section presently has $2,100.03 in their account. It was also reported that $50 had been sent to the District III Treasurer to help defray the expendures of the District III Director. A copy of the Treasurer's statement is attached.

Motion by Stout, seconded by Newville to accept the Treasurer's report. Motion approved.

Fourth Item

Membership - No action was taken on the previously submitted membership application of Steve Smith and David Hayword because the membership had not been notified of the applicants request for membership as required by the By-Laws.

Stout reported that he had received membership applications from 5 individuals (see attached list).

Motion by Stout, seconded by Newville to publish the names of Theron C. Lindsey, A. J. Pierce, David G. Ross, Robert Taylor, James Rice, Steve Smith and David Hayword in the next newsletter. Motion approved.

With the addition of the above listed individuals Stout has recruted 21 new members in the past year.

Fifth Item

Mailing Service - Newville reported that the cost for a mailing service would be $30 plus postage for addressing, folding, stamping, sealing and mailing. In addition a 50¢ one time charge will be made for each name plate and for any changes to name plates. The cost for mailing a 2-sided post card will be $3.50 set up fee + $20.00 + postage to run and process 200 cards.

Motion by Newville, seconded by Stout to use Sweany's Mailing Service 546 S. Meridian St., Indianapolis, Indiana, for a one year trial period. Motion approved.

Venable asked Newville and Kloeker to discuss procedures for using the service and mailing list.

Sixth Item

By-Laws Change - Newville presented a proposed change to the by-laws on membership (attached).

It was pointed out that the National does not require publication of proposed members names before action on membership, and that it is not in the best interests of the section to have potential members wait until their names are published before any action can be taken.

Motion by Newville, seconded by Stout to approve the proposed By-Laws change as submitted. Motion approved and proposed change signed by Board members present.

Seventh Item

Pokagon Outing - Venable reported that he has received considerable correspondence from the Inn Director at Pokagon State Park. He also reported that a discussion was held on this outing at the District III meeting. The District officers felt that a District meeting at Pokagon in July was not appropriate due to the National meeting in August. However, several District members stated that they would like to attend a July 1978 meeting at Pokagon if we hald it as a section event. A tentative date for a section meeting on July 7, 8, & 9, 1978 was made at the park by Venable, also a tentative date of June 15, 16, & 17, 1979 was made for a District III outing. Venable has tentatively reserved 50 rooms at the Park. We have until June 20, 1978 to confirm the reservations.

Motion by Ziegler, seconded by Newville to hold a section family outing at Pokagon State Park on July 7, 8, &9, 1978, and to invite any members of District III who wish to attend. Motion approved.

Eighth Item

Tentative Meeting Schedule - Motion by Newville, seconded by Stout to approve the tentative meeting dates as presented in the July 28 minutes through December 1978 and the July 1978 meeting at Pokagon. Motion approved.

NEW BUSINESS

First Item

ISEF Mailing - Venable reported that the had received a letter from ISEF requesting our mailing list so that they could inform ITE members of ISEF activities. The Board was reluctant to send our membership roster. It was decided that the Section Vice-President should handle all necessary correspondance between the Section and ISEF. Further action on this matter was tabled.

Second Item

Traffic Engineering Short Course - It was agreeded that information on the Traffic Engineering Short Course should appear in the next newsletter.

Third Item

ISEF Speakers Bureau - Venable read a letter from ISEF stating that they have a speakers bureau and requested that we supply the names of any section members who would be willing to speak on traffic topics at various meetings. Venable will write ISEF stating that we are not prepared to participate at this time.

Fourth Item

Newsletter - Kloeker reported that we are out of the newsletter forms and suggested that we reprint those forms and delete the contractors, consultants, suppliers directory.

Motion by Newville, seconded by Stout to reprint 5000 copies of the newsletter forms deleting the directory. Motion approved.

A general discussion on the newsletter followed. Kloeker suggested that we have contributing newsletter editors in different areas of the State.

Motion by Ziegler, seconded by Stout to recommend to the incomming president that he appoint a newsletter committee of three people, one from the north, one from the south, and one from the central sections of the State to contribute to the newsletter. Motion approved.

Fifth Item

Adjourn - Motion by Newville, seconded be Stout to adjourn the meeting. Motion approved.

Meeting adjourned at 6:45 PM.

Respectively Submitted

Michael R. Waugh

Michael R. Waugh
Secretary

OCTOBER 20, 1977

INDIANA SECTION INSTITUTE OF TRANSPORTATION ENGINEERS

AFFILIATE MEMBERSHIP APPLICATION

Theron C. Lindsey
R.R. #1
Albion, Indiana 46701

District Traffic Engineer
I.S.H.C.
5333 Hatfield Road
Fort Wayne, Indiana 46808

A J Pierce
3433 Kirkfield Dr.
Fort Wayne, Indiana 46815

Traffic Safety Engineer
I.S.H.C.
5333 Hatfield Rd.
Fort Wayne, Indiana 46808

David G. Ross
648 East Market St.
Huntington, Indiana 46750

City Engineer
City of Huntington
City Hall
Huntington, Indiana 46750

Robert Taylor
319 New York Ave
Muncie, Indiana

Traffic ~~Prof~~ Director
City of Muncie

James Rice
2035 Vinewood Dr.
Columbus

EIT Eng.
SLEECO

INDIANA SECTION

INSTITUTE OF TRANSPORTATION ENGINEERS

FINANCIAL STATEMENT

72	Affiliate Members
37	National Members
1	Life Member
1	Honorary Member
111	

General Fund	
Income	
10-21-76 Beginning Balance	$1,702.00
10-20-77 Misc. Income	43.09
10-20-77 ~~94~~ 109 Paid Members	1,065.00
Total Income	$2,810.09
Expenses	
Lamar Ziegler	$ 53.97
Walt Stout	9.13
Del Kloeker	99.98
Wayne Hall	10.00
Check Printing Debit	3.25
Section Printing	510.35
Magazine Subscription Debit	10.00
Membership Pins	32.50
Gavel	7.20
Membership Badges	102.47
Robert Cales (Magazine Refund)	10.00
Clint Venable (Postage)	3.00
ITE (pins)	31.00
Student Paper Award	25.00
Walt Stout (Postage)	8.97
Rich Larkins (Dues over payment)	10.00
Newsletter	159.86
District III	50.00
	$1,116.68
Net Balance General Fund	1,693.41
Special Funds	
10-20-77 District III	0.00
10-20-77 Yearbook Fund	300.00
10-20-77 Magazine Subscription Fund	0.00
10-20-77 Meal Charges	204.89
10-20-77 Road School Banquet	0.00
Total Special Funds	$ 504.89
10-20-77 Cash Balance Checking Acct.	2,198.30
Total Assets	2,198.30

BOARD MEETING - INDIANA SECTION - ITE
November 17, 1977

MEMBERS PRESENT:

Past President:	Paul Newville
President:	Clint Venable, P.E.
Vice-President:	Jim Cox, P.E.
Treasurer:	Lamar Ziegler, P.E.
Secretary:	Mike Waugh
Director:	Walt Stout
Secretary Elect:	Rodger Cain, P.E.
Director Elect:	Don Meek

The meeting was called to order by Vice-President Cox at 5:00 P.M.

OLD BUSINESS:

Minutes - The following errors were found in the minutes of the October 20 meeting.

(1) Change spelling of David Hayword to David Hayward.

(2) Change date on page 3, item eight, from December 1978 to December 1977.

Motion by Stout, seconded by Newville to approve the minutes of the October 20, 1977 meeting with the above revisions made. Motion approved.

Second Item:

Membership - Motion by Stout, seconded by Newville, to accept Theron C. Lindsey, A. J. Pierce, David G. Ross, Robert Taylor, James Rice, David Hayward and Stephen Smith as Affiliate Members with waiver of all 1977 dues. Motion approved.

Third Item:

Secretary's Report - Waugh reported that the secretary had received 37 official Ballots in proper form for the 1978 election of Section Officers. It was also reported that a letter was received from District III Director Art Gibson requesting a report on section activities for 1977.

The Secretary's report was accepted by the Board.

Fourth Item:

Treasurer's Report - Ziegler presented the attached annual financial statement and proposed budget for 1978. Cox asked if the budget included the expenses of the mailing service. Ziegler explained that he did not

know the exact charge for the mailing service but he did allow $10 per mailing for the service.

Motion by Cox seconded by Newville to approve the proposed 1978 budget subject to ratification by the 1978 Executive Board by not later than January 12, 1978. Motion approved.

Ziegler recommended that the incoming treasurer establish appropriate savings accounts. The Board instructed the incoming Treasurer to investigate the types of savings accounts available and to report at the next meeting.

Motion by Ziegler, seconded by Newville, to approve the Annual Treasurer's Report. Motion approved.

Fifth Item:

Dinner Charge - Motion by Cox, seconded by Ziegler to charge $6.00 for the meal at the following section meeting. The actual cost of the meal is $6.06. Motion approved.

Sixth Item:

Mailing Service - Motion by Cox, seconded by Newville to appoint the Treasurer to be the contact with Sweeny's Mailing Service. Motion approved.

NEW BUSINESS:

First Item:

By-laws Change - It was pointed out by Newville that the Section By-laws state that the term of section officers will begin on January 1. It was further stated that the officers shall be installed at the annual business meeting.

These two statements appear to be in conflict and it was proposed that the by-laws be amended as a first priority of the new Board.

Second Item:

Teller's Committee - Venable appointed the following section members to be on the Teller's Committee: Bill Fehribach, George Reyman, and Bob Montgomery.

Third Item:

December Meeting - Cox read a letter from the State-of-Indiana Restaurant stating the kind of dinner we could have for the Annual Christmas Meeting. Cox recommended that we have two choices of entrees and no desert for a cost of $6.25. Cox had previously suggested to Venable that we have some sort of presentation oriented to Christmas. Cox has asked Robert Konkle,

former State Police Chief, to speak at the dinner. The charge for the dinner will be either $15 or $16 per couple.

Fourth Item:

Membership - Stout presented a local section affiliate application from David W. Moore, 135 Colonial Crest, Muncie, Indiana 47304. David is employed as a project engineer for the City of Muncie. Motion by Stout, seconded by Newville, to publish the name of David Moore in the next newsletter. Motion approved.

Stout also presented a letter from National President Brahms stating that the national membership drive would be continued due to a lack of new members during the last year.

Fifth Item:

Adjourn - Motion by Cox, seconded by Newville, to adjourn the meeting at 6:20 P.M.

The annual business meeting was called to order by President Venable at 7:00 P.M. November 17, 1977.

First Item:

Stout discussed the necessity of the proposed by-laws change on membership. Waugh then read the proposed amendment and a discussion followed. All questions presented from the floor were satisfactorily answered by the Board.

Second Item:

Cox reviewed the section meeting for 1977 giving special recognition to the July meeting devoted to committee work and the October meeting hosted by the Purdue Student Chapter.

Third Item:

Ziegler presented the attached annual financial statement. Due to the completeness of this statement there were no questions from the floor.

Fourth Item:

Waugh read a summary of the significant accomplishments of the Executive Board during the last year. Also, read were the Section Policy statements and resolution of the Board passed during 1977.

Fifth Item:

Cox presented a Local Section Affiliate Certificate to Ralph Gimmer. Cox also announced that the annual Christmas meeting would be held December 9 at the State of Indiana Restaurant and the January meeting will be on the 12th and will deal with committee work.

Sixth Item:

Venable reported that the Section is planning to hold the 1983 National Convention and that a family outing will be held in Pokagon State Park on July 7, 8 and 9, 1978.

Seventh Item:

Bill Fehribach, Chairman of the Tellers Committee, reported that the ballots for the election of 1978 Section officers had been tabulated and that the following individuals were elected:

James Cox, P.E., President
Lamar Ziegler, P.E., Vice-President
Michael Waugh, Treasurer
Rodger Cain, Secretary
Donald Meek, Director

Motion by Fehribach, seconded by Newville, to destroy the ballots. Motion approved by the membership.

Eighth Item:

Del Kloeker presented a leadership and service challange to the new Board.

Ninth Item:

Floyd Cline presented the installation of officers ceremony.

Tenth Item:

Cox presented the Past President's gavel to Venable.

Eleventh Item:

Motion by Bill Johnson, seconded by Newville, to adjourn the meeting. Motion approved.

INDIANA SECTION

INSTITUTE OF TRANSPORTATION ENGINEERS

72	Affiliate Members
37	National Members
1	Life Member
1	Honorary Member
10	Potential members in progress
121	for year 1976-77

TREASURER
1976-77 Annual Report

General Fund	
Income	
10-21-77 Beginning Balance	$1,702.00
1976-77 Miscellaneous Income	43.09
1976-77 109 Paid Members	1,065.00
Total Income	$2,810.09
Expenses	
Treasurer Books	26.27
Postage	7.33
Postage	9.13
Newsletter 1976	99.98
Dues Over payment	10.00
Check Printing	3.25
Letterhead & Certificate Printing	510.35
Dues Statement	20.37
Magazine Subscription refund	10.00
ITE National Lapel Pins	32.50
Gavel	7.20
Name Badges	102.47
Magazine refund	10.00
Postage	3.00
Past President Pins	31.00
Student Paper Award	25.00
Postage	8.97
Dues Overpayment refund	10.00
Newsletter	87.48
Newsletter	45.26
Newsletter	27.12
District III Director Expense	50.00
Gavel	8.00
ITE Fellowship	100.00
Postage	3.42
Newsletter	46.25
Total Expenses	$1,274.35

Net Balance-General Fund	$1,535.74

11-17-77 Balances, Special Funds	
District III Fund	0.00
Yearbook Fund	300.00
Affiliate Magazine Fund	0.00
Meal Charges	189.14
Road School Banquet Fund	0.00
Total Balance-Special Funds	489.14
11-17-77 Total Assets	2,024.88
11-17-77 Checking Account Balance	2,024.88
1976-77 Net Error	0.00

Respectfully Submitted

Lamar A. Ziegler, PE

Lamar A. Ziegler, PE
Treasurer

INDIANA SECTION

INSTITUTE OF TRANSPORTATION ENGINEERS

1976-77 Annual Report

Summary-Special Funds

Meal Charges

Meeting Date	Receipts	Expenses
November 18, 1976	200.00	178.72
December 16, 1976	450.00	446.25
March 9, 1977	203.80	See special fund
April 21, 1977	169.00	170.30
May 17, 1977	279.00	273.74
June 23, 1977	85.00	85.50
July 28, 1977	90.00	93.20
August 9, 1977	182.00	206.20
October 20, 1977	5.25	21.00
TOTALS	$1,664.05	$1,474.91
11-17-77 Net Fund Balance		$ 189.14

Purdue Road School Banquet

Receipts

Advance Tickets	$320.00	
Door Sales	838.00	
Total Receipts		$1,158.00

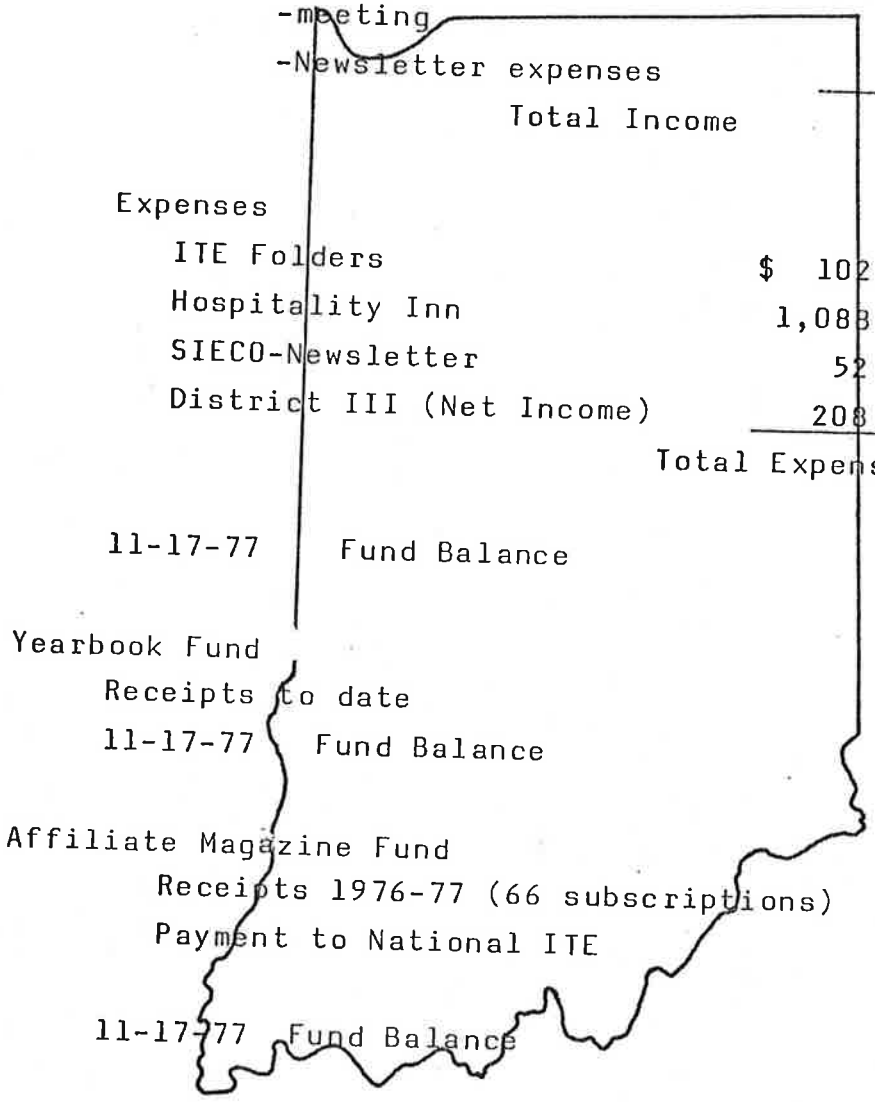
Expenses

Ticket Printing	7.80
The Trails-Dinner	946.40
Net Balance Transferred to Meal Charges	203.80
Total Expenses	1,158.00
11-17-77 Fund Balance	0.00

INDIANA SECTION

INSTITUTE OF TRANSPORTATION ENGINEERS

1976-77 Annual Report
Summary-Special Funds
District III Fund-Meeting held at Ft. Wayne 10-22-76



Receipts-meeting	$1,336.00	
-meeting	64.00	
-Newsletter expenses	52.77	
Total Income		$1,452.77
Expenses		
ITE Folders	$ 102.95	
Hospitality Inn	1,088.95	
SIECO-Newsletter	52.77	
District III (Net Income)	208.10	
Total Expenses		$1,452.77
11-17-77 Fund Balance		0.00
Yearbook Fund		
Receipts to date		300.00
11-17-77 Fund Balance		300.00
Affiliate Magazine Fund		
Receipts 1976-77 (66 subscriptions)		$660.00
Payment to National ITE		660.00
11-17-77 Fund Balance		0.00

Miscellaneous Income
added to General Fund

Donation, Jim Cox	$5.00
Donation, Meredith Fry	10.00
Petty Cash from Lloyd Line	0.40
Checking Account Balance from Lloyd Line	132.67
Donation, Bob Urbanski	20.00
Del Kloeker, Balance from Special Newsletter Account	7.69
Totals Misc. Income	$175.76

NOTE: $133.07 of the above amount is included in the beginning balance of 10-21-77 since it represented cash on hand during the term of office of Lloyd Line, Treasurer.

ITE EXECUTIVE BOARD MEETING
1-5-78

Minutes of 11-30-77 and 12-15-77 were approved as amended.

Mr. Cox said that Harold Michael would serve as Chairman of the 1983 National Meeting Committee. The sole responsibility of this committee is to make a presentation at this year's August National Meeting. Mr. Wayne Hall has agreed to serve on the committee and Mr. Venable and Mr. Newville agreed to serve on this committee.

Mr. Fehribach has obtained committment from Mr. Ratuloski to serve on IMUTCD. Harold Michael has agreed to be an advisory member of the IMUTCD committee.

Mr. Ziegler will contact Mr. Stout to ascertain his pleasure as to what committees he would choose.

Mr. Venable presented a set of guidelines for the 1983 National Meeting to be presented to the 1983 National Meeting Committee.

Financial Reports of 12-15-77 and 1-5-78 were approved unanimously.

BUDGET

Mr. Ziegler presented a draft of the '78 operating budget; it was discussed and changes were made. Motion to approve was made by M. Ziegler; 2nd by Cain. Approved unanimously. It will be presented at the January 12, 1978 Section meeting.

CALENDAR

First Edition Calendar was presented and will be distributed at the time of the distribution of this meeting's minutes.

COMMITTEE EXPENSE

Mr. Cox moved that the Policy Committee develop a policy defining expenses incurred by a committee in performance of their duties and responsibilities as soon as possible. Seconded by Cain. Carried unanimously. (See page 80 of previous year's minutes.)

NEW APPLICATIONS

Gary Beisel, Mr. Larry K. Rust, Mark A. Fish were submitted.

Mr. Venable moved that they be accepted and be published in the next regular mailing.

DISTRICT III DIRECTOR

Mr. Gibson has informed Mr. Cox that it is Indiana's turn to submit a candidate for District III Director. One member of the Indiana section has indicated his desire for this office. The Board requests any person desiring this position to make his desires known by January 22, 1978.

BY-LAWS

The proposed by-laws revision adopted by action of the Board of 10-22-77 is null and void by failure to offer the secret ballots as required by Art. 8, Sec. 8.2 and 8.3 of the by-laws.

The President will research the by-laws and present a schedule for re-instituting.

Next Board meeting January 31, 1978 at Denny's on Pendleton Pike.

Meeting adjourned.

INDIANA SECTION

INSTITUTE OF TRANSPORTATION ENGINEERS

1978 PROPOSED BUDGET

INCOME

Dues	$1,200.00	
Transfer from 1977 ~~Yearbook Fund~~	300.00	
Interest	80.00	
Miscellaneous	45.00	
Total Income		$1,625.00 $73.24

EXPENSES

Newsletter		
A. Printing	$ 215.00	
B. Mailing	380.00	
Meeting Notice		
A. Printing	190.00	
B. Mailing	90.00	
Committee Expenses	125.00	
Postage (Misc. by Section Board)	50.00	
Awards (Past President, Student Paper, etc.)	75.00	
Treasurer (Financial Records)	25.00	
Membership Pins	25.00	
District III Director Expenses	50.00	
Pokagon Expenses	100.00	
Yearbook	300.00	
Total Expenses		$1,625.00

Respectfully submitted,

Michael R. Waugh

Michael R. Waugh
Treasurer

INDIANA SECTION

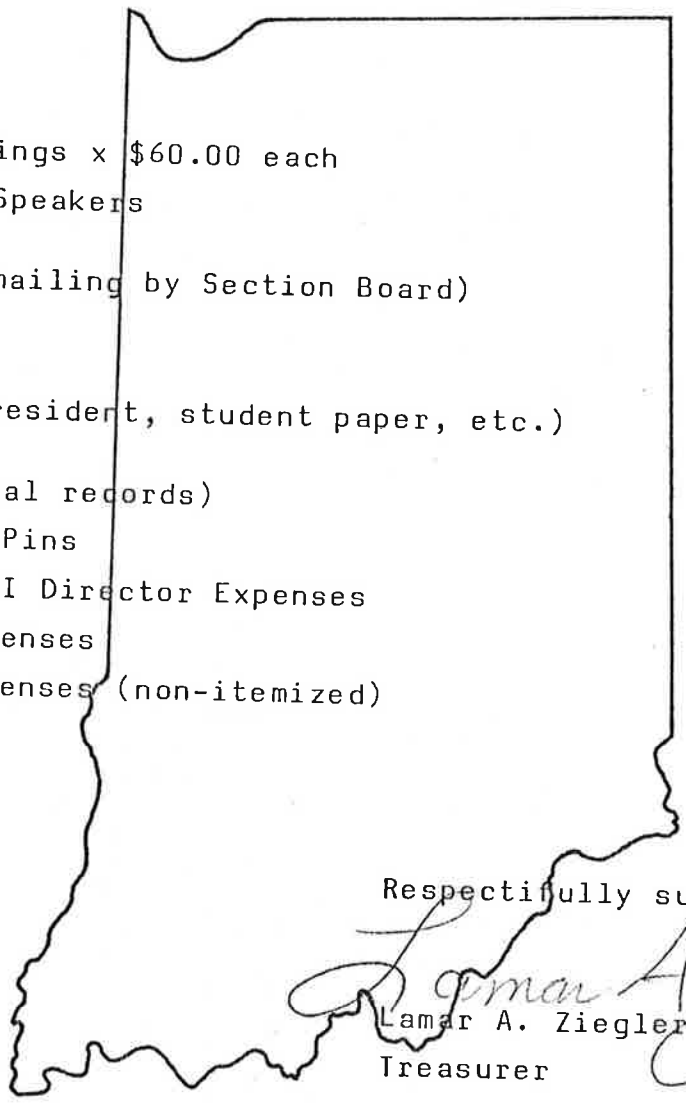
INSTITUTE OF TRANSPORTATION ENGINEERS

November 17, 1977

1978 BUDGET

GENERAL FUND

INCOME (anticipated)		
120 members x $10.00	$1,200.00	
TOTAL INCOME		$1,200.00
EXPENSES		
Newsletter		
10 mailings x $60.00 each	$600.00	
Meals for Speakers	100.00	
Postage		
(misc. mailing by Section Board)	50.00	
Printing	75.00	
Awards		
(past president, student paper, etc.)	100.00	
Treasurer		
(financial records)	50.00	
Membership Pins	25.00	
District III Director Expenses	50.00	
Pokagon Expenses	100.00	
General Expenses (non-itemized)	50.00	
		$1,200.00



Respectfully submitted,

Lamar A. Ziegler, PE

Lamar A. Ziegler, PE

Treasurer