Institute of Transportation Engineers
Indiana Section

www.indianaite.org

DOUG A. VALMORE – PRESIDENT
JEFF HILL – VICE-PRESIDENT
GARY MROCZKA – TREASURER
ED COX – SECRETARY
RICH ZIELINSKI – DIRECTOR
ERICKA W.H. MILLER – PAST-PRESIDENT

SECTION BOARD MEETING MINUTES

Date/Time: December 11, 2015

Location: Eddie Murlo's

Attendees: Doug Valmore – President
Jeff Hill – Vice President
Gary Mroczka – Treasurer
Ed Cox – Secretary
Rich Zielinski- Director
Ericka Miller-Past President

ADMINISTRATIVE

- Doug called the meeting to order 10:30 AM
- Minutes tabled until next month
- New Membership Applications: None this month
- Motion to approve Laura Slusher, Approved unanimously

FINANCIAL

- **Cash Flow Report –** Gary presented the cash flow report Membership dues down 76 % from last year.

COMMITTEE UPDATES

Committee	Liaison	Discussion Items
Technical Program	Hill/Valmore	No update
Membership/Social	Zielinski	Rich will update next month on social at The Tapp
ITE/LTAP Summer Seminar Committee	Hill	
Scholarship	Zielinski/Mroczka	Jim Loew has initiated process. Need to update the application on StarChapter.
Scholarship Golf	Zielinski/Mroczka	No update at this time

District Annual Meeting		Gary is Section liaison for 2016 Midwest/GLD joint conference in Chicago
Audit	Mroczka	Has Kim completed the review of the 2014 financials?
Nominations	Valmore	Process completed and approved

PROGRAM: UPCOMING EVENTS

- Holiday Luncheon – December 11, Doug went through the days program. Past president pin has not arrived.
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ACTION ITEMS

- Jeff will set up a computer at next event for delinquent dues, Ericka will then contact those involved during event
- Doug will research the requirements to form a student chapter.
- Gary will contact star chapter about changing the application to add line for referral
- Rich will arrange meeting with Jim Loew to transition the Scholarship Committee Chair duties. Be sure to add Michael Williamson at Indiana State as a contact for scholarships.
- Gary needs to pay ITE National for ITE magazine subscriptions.
- Add membership database maintenance to the duties of the past president, Doug will address.
- Gary will review the scholarship amounts to consider increasing our investment in scholarships as well as our investment of money.
- Also discuss the possibility of 2 year dues payment option with a potential discount
- Jeff will reach out to Paul about emailing out the social events also promote his referral program gift cards info
- Doug will research the lifetime members updating Star Chapter and word document.

OTHER BUSINESS

- Student Paper Award – Jim Loew needs to provide information for distribution to Schools
- Student dinner, Pricing for students, Price will $15 for students,
- December Holiday luncheon, Eddie Murlo, pricing is higher this year, $30 per person. Plan on a 25 plus loss per person.

Upcoming Board Meetings

Jeff will send out the 2016 dates and locations.

Motion to adjourn. Doug second Gary, unanimous 11:14 AM